



Switchboard: the LGBT+ Helpline Archive

(SB)

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Catalogued by Nicky Hilton
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Name of Creator:

Switchboard - the LGBT+ Helpline

Extent:

111 Boxes, 4 Rolls

Administrative/Biographical History:

Switchboard was established in 1974 as 'London Gay Switchboard', taking its first call on 4 March. The purpose of the organisation was to provide information and advice for the gay and lesbian community. The helpline quickly expanded both in terms of calls received and its remit, although it remained a nominally local, rather than national, helpline for many years.

Switchboard was a key source of advice for gay men who faced discrimination in all areas of life throughout the 1970s, as well as being at the forefront of AIDS awareness campaigns in the 1980s.

In January 1986 Switchboard volunteers voted to change the organisation's name to 'London Lesbian and Gay Switchboard' and made concerted attempts to attract more women to the organisation. From the foundation, all telephonists were volunteers who self-identified as lesbian, gay or bisexual. As the community grew and redefined itself in broader terms, so too did Switchboard, renaming the organisation as 'Switchboard - LGBT+ Helpline' in 2015.

Custodial History:

Deposited at Bishopsgate Institute by the Trustees of Switchboard – the LGBT+ Helpline 13 January 2016.

Scope and Content:

Papers of 'Switchboard - the LGBT+ Helpline', (1974-2015), including: governance papers of Switchboard including minutes, agendas and planning documents, 1974-2008; annual reports and accounts of Switchboard, 1975-2004; papers regarding the constitution, rules, charitable status and company registration of Switchboard, 1976-2000; papers regarding volunteer administration and training at Switchboard, 1974-2010; logs of calls, including medical, emergency and legal calls, received by Switchboard. Also includes summaries of the logs, caller surveys and repeat caller logs, 1974-2004; papers regarding the Switchboard library and information sheets for volunteers providing guidance on how to handle calls, 1975-2006; reports produced by Switchboard regarding calls to the helpline, review of the service and structure of the organisation, 1978-1995; correspondence to Switchboard from those seeking help and advice, 1977-1990; general correspondence of Switchboard, 1975-2007; papers regarding conferences both hosted and attended by Switchboard, 1975-2005; papers regarding fundraising and fundraising events in aid of Switchboard, 1975-2014; papers regarding the promotion of Switchboard, 1975-2015; photographs of Switchboard volunteers and events, 1975-2010; press releases, internal and external newsletters, and histories of Switchboard, 1975-2004; papers regarding partnerships and proposed partnerships between Switchboard

and other organisations, 1975-2011; press cuttings regarding Switchboard the LGBT helpline, 1973-2009; papers of FROGS, Friends of Gay Switchboard, 1981-2002; papers of Dudley Cave, a founding member of Switchboard as well as the Lesbian and Gay Bereavement Project, 1939-2010.

System of Arrangement:

The Switchboard - the LGBT+ Helpline Archive is divided into the following nineteen sections:

- SB/1: Governance
- SB/2: Finance
- SB/3: Constitution and legal status
- SB/4: Volunteer Administration
- SB/5: Call Logs
- SB/6: Information for phone work
- SB/7: Reports
- SB/8: Correspondence from service users
- SB/9: General correspondence
- SB/10: Conferences
- SB/11: Fundraising activities
- SB/12: Promotional activities
- SB/13: Photographs
- SB/14: Newsletters and histories
- SB/15: Partnerships
- SB/16: Press Cuttings regarding Switchboard
- SB/17: Un-Assigned Series
- SB/18: FROGS, Friends of Gay Switchboard, (1981-2002)
- SB/19: Dudley Cave's personal papers, (1939-2010)

Language/scripts of material:

English

Access conditions:

OPEN

Copying conditions:

Photocopying, scanning and digital photography (without flash) is permitted for research purposes on completion of the Library's Copyright Declaration form and with respect to current UK copyright law.

Finding Aids:

Copy of handlist available in Library Reading Room.

Rules and Conventions:

Compiled in compliance with General International Standard Archival Description, ISAD(G), second edition, 2000; National Council on Archives Rules for the Construction of Personal, Place and Corporate Names, 1997.

SB/1

Governance

**1974-
2008**

Governance papers of Switchboard including minutes, agendas and planning documents, (28 October 1974 - 8 January 2008)

OPEN

SB/1/1	Board of Trustees	1974-2008
	Papers of Switchboard's Board of Trustees and Management Team, including minutes and reports, (28 October 1974 - 8 January 2008). OPEN	
SB/1/1/1	Circular	1974
	Circular from the Board of Switchboard to all volunteers warning them against 'attempts at assignments [with callers]', (28 October 1974) OPEN	
SB/1/1/2	Minutes	2002-2008
	Minutes, reports and papers of Switchboard's Board of Trustees and Management Team, (5 November 2002 - 8 January 2008) OPEN	
SB/1/1/3	Election Ephemera	1989-1991
	Election ephemera for Switchboard Board of Trustees, (1989-1991) OPEN	
SB/1/1/4	Minutes	c.2008
	Incomplete handwritten minutes of Switchboard Board of Trustees, (c.2008) OPEN	

SB/1/2	General Meetings	1975-2007
	Papers of Switchboard's annual, quarterly and special general meetings, including minutes and reports, (1975-2007). OPEN	
SB/1/2/1	Minutes	1975-1980
	Minutes, reports and papers of annual, quarterly and special general meetings of Switchboard, (14 March 1975 - 31 December 1980) OPEN	
SB/1/2/2	Minutes	1980-1985
	Minutes, reports and papers of annual, quarterly and special general meetings of Switchboard, (4 January 1981 - 22 November 1985) OPEN	
SB/1/2/3	Minutes	1986-1990
	Minutes, reports and papers of annual, quarterly and special general meetings of Switchboard, (5 January 1986 - 02 September 1990) OPEN	
SB/1/2/4	Minutes	1991-1995
	Minutes, reports and papers of annual, quarterly and special general meetings of Switchboard, (3 March 1991 - 14 March 1995) OPEN	
SB/1/2/5	Minutes	1996-1999
	Minutes, reports and papers of annual, quarterly and special general meetings of Switchboard, (31 March 1996 - 1 January 1999) OPEN	
SB/1/2/6	Minutes	2002-2007
	Minutes, reports and papers of annual, quarterly and special general meetings of Switchboard, (13 January 2002; 28 April 2005 -20 October 2007) OPEN	

SB/1/3	Co-ordinating Committee	1976-2002
	Minutes and papers of the Co-ordinating Committee of Switchboard, (28 April 1976 - 3 October 2002) OPEN	
SB/1/3/1	Minutes	1975-1979
	Minutes and papers of the Co-ordinating Committee of Switchboard, (8 April 1975 - 6 December 1979). OPEN	
SB/1/3/2	Minutes	1980-1985
	Minutes and papers of the Co-ordinating Committee of Switchboard, (24 January 1980 - 19 December 1985). OPEN	
SB/1/3/3	Minutes	1986-1989
	Minutes and papers of the Co-ordinating Committee of Switchboard, (6 January 1986 - 20 December 1989). OPEN	
SB/1/3/4	Minutes	1990-1991
	Minutes and papers of the Co-ordinating Committee of Switchboard, (25 January 1990 - 19 December 1991). OPEN	
SB/1/3/5	Minutes	1992-1993
	Minutes and papers of the Co-ordinating Committee of Switchboard, (23 January 1992 - 24 November 1993). OPEN	
SB/1/3/6	Minutes	1994-1996
	Minutes and papers of the Co-ordinating Committee of Switchboard, (24 January 1994 - 27 November 1996). OPEN	

SB/1/3/7 **Minutes** **1997-1999**

Minutes and papers of the Co-ordinating Committee of Switchboard, (22 January 1997 - March 1999).
OPEN

SB/1/3/8 **Minutes** **2001-2002**

Minutes and papers of the Co-ordinating Committee of Switchboard, (25 March 2001 - 3 October 2002).
OPEN

SB/1/4	Management Team	2005-2007
	Minutes and papers of the Management Team of Switchboard, (25 January 2005 - 31 July 2007) OPEN	
SB/1/4/1	Minutes	2005-2007
	Minutes and papers of the Management Team of Switchboard, (25 January 2005 - 31 July 2007) OPEN	
SB/1/4/2	Minutes	c.2008
	Handwritten minutes of the Management Team and Trustees of Switchboard, (c.17 January 2008 - 6 May 2008) OPEN	

SB/1/5 Development Group 1976-1984

Minutes and papers of the Development Group of Switchboard, (11 April 1976 - 26 September 1984)

OPEN

SB/1/5/1 Minutes 1976-1984

Minutes and papers of the Development Group of Switchboard, (11 April 1976 - 26 September 1984)

OPEN

SB/1/6 Fundraising Group 1981-1995

Minutes and papers of the Fundraising Group of Switchboard, (7 December 1981 - November 1995)

OPEN

SB/1/6/1 Minutes 1981-1989

Minutes and papers of the Fundraising Group of Switchboard, (7 December 1981 - 11 January 1989)

OPEN

SB/1/6/2 Minutes 1990-1995

Minutes and papers of the Fundraising Group of Switchboard, (11 April 1990 - November 1995)

OPEN

SB/1/7	Public Relations Group	1984-1995
	Minutes and papers of the Public Relations Group of Switchboard, (13 November 1984 - 19 January 1995) OPEN	
SB/1/7/1	Minutes	1984-1995
	Minutes and papers of the Public Relations Group of Switchboard, (13 November 1984 - 19 January 1995) OPEN	
SB/1/7/2	Paper: Ethnic Minority Callers	1985
	Paper written for the PR group of Switchboard regarding 'Suggestions on encouraging minority ethnic callers', (23 April 1985) OPEN	

SB/1/8 Public Relations and Fundraising Group 1995-2003

Minutes and papers of the Public Relations and Fundraising Group of Switchboard, (11 April 1995 - 17 March 2003).

OPEN

SB/1/8/1 Minutes 1995-1998

Minutes and papers of the Public Relations and Fundraising Group of Switchboard, (11 April 1995 - 8 December 1998).

OPEN

SB/1/8/2 Minutes 2000-2003

Minutes and papers of the Public Relations and Fundraising Group of Switchboard, (6 September 2000 - 17 March 2003).

OPEN

SB/1/9 Administration Group 1976-1991

Minutes and papers of the Administration Group
of Switchboard, (11 April 1976 - 14 March 1991)
OPEN

SB/1/9/1 Minutes 1976-1991

Minutes and papers of the Administration Group
of Switchboard, (11 April 1976 - 14 March 1991)
OPEN

SB/1/10 Central Services 1991-1998

Minutes and papers of the Central Services group of Switchboard, (15 March 1991 - 9 November 1998)

OPEN

SB/1/10/1 Minutes 1991-1998

Minutes and papers of the Central Services group of Switchboard, (15 March 1991 - 9 November 1998)

OPEN

SB/1/11	Information Group	1976-2005
	Minutes and papers of the Information Group of Switchboard, (25 April 1976- 11 October 2007) OPEN	
SB/1/11/1	Minutes	1976-1989
	Minutes and papers of the Information Group of Switchboard, (25 April 1976 - 20 November 1989). OPEN	
SB/1/11/2	Minutes	1990-1998
	Minutes and papers of the Information Group of Switchboard, (17 January 1990 - 12 November 1998). OPEN	
SB/1/11/3	Minutes	2002- 2007
	Minutes and papers of the Information Group of Switchboard, (10 January 2002 - 11 October 2007). OPEN	

SB/1/12	Training Group	1976-1996
	Minutes and papers of the Training Group of Switchboard, (17 December 1996) OPEN	
SB/1/12/1	Minutes	1976-1979
	Minutes and papers of the Training Group of Switchboard, (3 January 1976 - 2 December 1979) OPEN	
SB/1/12/2	Minutes	1980-1984
	Minutes and papers of the Training Group of Switchboard, (3 January 1980 - 5 December 1984) OPEN	
SB/1/12/3	Minutes	1985-1990
	Minutes and papers of the Training Group of Switchboard, (10 January 1985 - 18 December 1990) OPEN	
SB/1/12/4	Minutes	1991-1996
	Minutes and papers of the Training Group of Switchboard, (15 January 1991 - 17 December 1996) OPEN	
SB/1/12/5	Procedure	1978-c.1987
	Papers regarding the training procedures employed at Switchboard, (March 1978 - February 1987) OPEN	

SB/1/13 Human Resources 1995-2003

Minutes and papers of the Human Resources Group of Switchboard, (30 September 1995 - 12 August 2003)

OPEN

SB/1/13/1 Minutes 1995-1998

Minutes and papers of the Human Resources Group of Switchboard, (30 September 1995 - 17 December 1998)

OPEN

SB/1/13/2 Minutes 2002-2003

Minutes and papers of the Human Resources Group of Switchboard, (21 March 2002 - 12 August 2003).

OPEN

SB/1/14	Building Sub-Committee	1983-1994
	Minutes, papers and correspondence of the Building Sub Committee of Switchboard, (1983-1994) OPEN	
SB/1/14/1	Minutes	1984-1994
	Minutes, papers and correspondence of the Building Sub Committee of Switchboard, (23 July 1984 - 20 January 1994) OPEN	
SB/1/14/2	Papers regarding 1Penton Street	1983-1992
	Papers regarding the refurbishment of the Penton Street building, (1983-1992) OPEN	
SB/1/14/3	Papers regarding 1 Penton Street	1989-1991
	Papers regarding the refurbishment of the Penton Street building, (1989-1991). OPEN	
SB/1/14/4	Papers regarding 1 Penton Street	(n.d.)
	Papers regarding proposals for a new building committee as well as plans of 1 Penton Street, (n.d.). OPEN	
SB/1/14/5	Papers regarding 1 Penton Street	1993-1994
	Papers originally labelled, 'Penton Street moving in files', including correspondence and building plans for 1 Penton Street, (1993-1994). OPEN	

SB/1/15 Annual Report Sub Committee 1991

Minutes and papers of the Annual Report Sub
Committee of Switchboard, (10 May 1991 - 20
June 1991)

OPEN

SB/1/15/1 Minutes 1991

Minutes and papers of the Annual Report Sub
Committee of Switchboard, (10 May 1991 - 20
June 1991)

OPEN

SB/1/16 Computer and IT Working Groups 1983-1997

Minutes and papers of the Computer Working Group, IT Working Party and Computerisation Working Party of Switchboard, (25 January 1983 - 4 June 1997)

SB/1/16/1 Computerisation Working Party 1983

Minutes and papers of the Computer Working Group of Switchboard, (25 January 1983 - 9 August 1983)

SB/1/16/2 IT Working Party 1992-1994

Minutes and papers of the IT Working Party and IT Standing Committee of Switchboard, (16 June 1992 - 1 December 1994)

SB/1/16/3 Computer Working Group 1996-2000

Minutes and papers of the Computer Working Group and the Information Systems Development Group of Switchboard, as well as the IT and Communications Strategy 2000, (19 February 1996 - c.2000)

SB/1/17 Restructuring Committees 1982-1999

Minutes and papers of the Restructuring Committee, the Representation and Restructure Working Group, and the Moving On Project of Switchboard, (3 January 1982 - 27 September 1999)

OPEN

SB/1/17/1 Restructuring Committee 1982-1982

Minutes and papers of the Restructuring Committee of Switchboard, (3 January 1982 - 13 August 1982)

OPEN

SB/1/17/2 Representation and Restructure Working Group 1999

Minutes and papers of the Representation and Restructure Working Group of Switchboard, (25 January 1999 - 27 September 1999).

OPEN

SB/1/17/3 'Moving On' Project 1988-1989

Minutes and papers of the 'Moving On' project, also known as the 'Switchboard Grows Up' project. Includes volunteers' thoughts on the future of Switchboard, (25 January 1988 - 12 February 1989).

Also includes an Amsoft Amstrad floppy disk, not accessed at time of cataloguing, labelled 'Moving On', (n.d.)

OPEN

SB/1/18 Equal Opportunities 1997

Minutes and papers of the Equal Opportunities meeting of Switchboard, (20 April 1997 - 15 October 1997)

OPEN

SB/1/18/1 Minutes 1997

Minutes and papers of the Equal Opportunities meeting of Switchboard, (20 April 1997 - 15 October 1997)

OPEN

SB/1/19 **Volunteer Support Initiative** **1993-2005**

Minutes and papers of Volunteer Support Initiative [VolCare] and SISTAs group of Switchboard, (20 March 1991 - 28 November 2005)

OPEN

SB/1/19/1 **Minutes, Volcare** **1993**

Minutes and papers of Volunteer Support Initiative [VolCare] of Switchboard, (20 March 1991 - 11 January 1993)

OPEN

SB/1/19/2 **Papers, SISTA** **2005**

Papers of SISTAs group of Switchboard, (May 2005 - 28 November 2005)

OPEN

SB/1/20 Women's Working Group 1990-1998

Minutes and papers of the Women's Working Group and the Women's Event Meeting of Switchboard, (16 May 1990 - 14 November 1998)

OPEN

SB/1/20/1 Minutes 1990-1992

Minutes and papers of the Women's Working Group of Switchboard, (16 May 1990 - 8 June 1992)

OPEN

SB/1/20/2 Minutes 1998

Minutes and papers of the Women's Working Group of Switchboard, (30 July 1998 - 14 November 1998)

OPEN

SB/1/21 AIDS and HIV Working Groups 1985-1992

Minutes of the AIDS Working Party of
Switchboard, (15 February 1985 - November
1992)
OPEN

SB/1/21/1 AIDS Working Party 1985-1990

Minutes of the AIDS Working Party of
Switchboard, (15 February 1985 - 5 June 1990)
OPEN

SB/1/21/2 HIV Meeting Action Group 1992

Minutes and papers of the HIV Meeting Action
Group, (23 January 1992 - November 1992)
OPEN

SB/1/22 Joint Meetings and Liaison Groups 1985-1991

Minutes of the GLC Gay Working Party, Gay Liaison Group, and joint meetings between the Black Lesbian and Gay Centre Project and Switchboard, (18 September 1985 - 13 May 1991)

OPEN

SB/1/22/1 Gay Working Party/Gay Liaison Group 1985

Minutes of the Gay Working Party and Gay Liaison Group, (18 September 1985 - 28 November 1985)

OPEN

SB/1/22/2 Black Lesbian and Gay Centre Project 1991

Minutes and papers of the joint meetings between the Black Lesbian and Gay Centre Project and Switchboard, (4 April 1991 - 13 May 1991)

OPEN

SB/2 Finance and Grants 1975-2004

Annual reports and accounts of Switchboard,
(1975-2004)

OPEN

SB/2/1 Annual Accounts 1975-1995

Annual accounts of Switchboard, (1975-1995).
Includes:

- Year Ending December 1975
- Year Ending December 1977
- Year Ending December 1981
- Year Ending December 1982
- Year Ending December 1983
- Balance Sheet and Accounts, March 1984
- Year Ending December 1985
- For the period January 1986 - March 1987
- 1987 Financial statement, March 1987
- Year Ending March 1988
- Year Ending March 1990
- Year Ending March 1991
- Year Ending March 1990
- Year Ending March 1992
- Accounts 1993-1994
- Year Ending March 1994
- Accounts 1994-1995

OPEN

SB/2/2 Annual Accounts 1995-2004

Annual accounts of Switchboard, (1995-2004).
Includes:

- Year Ending March 1995
- Year Ending March 1996
- Year Ending March 1996
- Year Ending March 1997
- Annual Report and Accounts, March 2004

OPEN

SB/2/3 Financial Reports and Bylaws 1991-2005

Reports and byelaws of Switchboard, (1991-
2005). Includes:

- Report on Account Procedures and Internal
Control, 1991
- Financial Byelaws, 1991
- Review of Annual Report, 2005

OPEN

SB/2/4	Annual Reports	1980-2000
	<p>Annual reports of Switchboard, (1980-2000). Includes:</p> <ul style="list-style-type: none"> - Report, 1980 - Report, 1981 - Report, 1982 - Annual report, 1983 - Annual report, 1984 - Annual report, 1985 - Annual report, 1986 - Annual report, 1987 - Annual report, 1988 - Annual report, 1989 - Annual report, 1990 - Annual report, 1991 - Annual report, 1991-1992 - Annual report, 1992-1993 - Annual report, 1993-1994 - Annual report, 1994-1995 - Annual report, 1995-1996 - Annual report and account, 1999 - Annual report and accounts, 2000 <p>OPEN</p>	
SB/2/5	Funding Applications	1986-1991
	<p>Grant applications and correspondence regarding funding of Switchboard from London Borough grant schemes, (30 April 1986 - 26 March 1991).</p> <p>OPEN</p>	
SB/2/6	Funding Correspondence	1996-2001
	<p>Correspondence and reports regarding grant applications and external funding of Switchboard, particularly with reference to safe sex and HIV prevention, (23 August 1996 - 5 February 2001).</p> <p>OPEN</p>	
SB/2/7	Funding Correspondence	1984-1986
	<p>Correspondence and papers regarding grant applications and external funding of Switchboard, (6 August 1984 - 27 October 1986).</p> <p>OPEN</p>	

SB/2/8	Funding Correspondence	2002-2007
	Correspondence and papers regarding grant applications and external funding of Switchboard from Google Grants, Lottery Grants for Local Groups, Lloyds TSB Foundation for England and Wales, and the Kobler Trust, (2 April 2002 - 30 May 2007). OPEN	
SB/2/9	Funding Correspondence	1991-1993
	Correspondence and papers regarding grant applications and external funding of Switchboard from South West Thames, North East Thames, Riverside Health Authority, North West Thames Regional Health Authority, (25 February 1991 - 25 March 1993). OPEN	
SB/2/10	Funding Correspondence	1989-1992
	Correspondence and papers regarding grant applications and external funding of Switchboard from South East London Commissioning Service, Riverside Health Authority, North West Thames Health Authority, and the National AIDS Trust, (7 September 1989 - 15 November 1992) OPEN	
SB/2/11	Funding Correspondence	1992-1993
	Correspondence and papers regarding grant applications and external funding of Switchboard from London Borough grants for HIV and AIDS support work, (21 January 1992 - 11 January 1993) OPEN	
SB/2/12	Funding Correspondence	1978-1991
	Correspondence and papers regarding grant applications and external funding of Switchboard from Great London Council, Gulbenkian Foundation, South East Thames Regional Health Authority and North West Thames Regional Health Authority, (c.1978 - 18 December 1991) OPEN	

SB/3	Constitution and Legal Status	1976-2000
	Papers regarding the constitution, rules, charitable status and company registration of Switchboard, (c.1976 - 25 October 2000) OPEN	
SB/3/1	Company Registration	1986
	Memorandums of Association and Articles of Association of Switchboard, (1985-1986) OPEN	
SB/3/2	Charitable Status	1985-1992
	Papers regarding the charitable status of Switchboard, (17 February 1985 - c.1992) OPEN	
SB/3/3	Charitable Status	1977-1987
	Papers regarding the charitable status of Switchboard, (27 October 1977 - 23 February 1987) OPEN	
SB/3/4	Constitution and Rules	1976-2000
	Constitutions and rules of Switchboard, (1976-2000) OPEN	

SB/4	Volunteer Administration	1974-2010
	Papers regarding volunteer administration and training at Switchboard, (1974-2010). OPEN	
SB/4/1	Volunteer Recruitment	1977-2002
	Papers regarding recruitment of volunteers for Switchboard, including adverts, leaflets and correspondence, (31 October 1977 - 23 February 2002) OPEN	
SB/4/2	Volunteer Selection	1979-c.1992
	Papers regarding the selection of volunteers for Switchboard, including acceptance criteria and interview process, (August 1979 - c.1992) OPEN	
SB/4/3	Completed Application Forms	1987-1998
	Selection of completed volunteer application forms submitted to Switchboard, (6 September 1987 - 5 June 1998) CLOSED	
SB/4/4	Rejection Letters	1987-1992
	Selection of rejection letters sent by Switchboard following a volunteers first interview, (6 September 1987 - 15 April 1992) CLOSED	
SB/4/5	Contracts and Agreement Forms	c.1990-2005
	Blank volunteer contract and a selection of volunteer and trainee agreement forms signed by Switchboard volunteers, (c.1990 - c.2005) APPLY TO ARCHIVIST	
SB/4/6	Volunteer Training	1977-1992
	Papers regarding training of new volunteers for Switchboard, (22 June 1977 - 14 June 1992) OPEN	

SB/4/7	Volunteer Handbook	1997
	Handbook for volunteers at Switchboard, (1997) OPEN	
SB/4/8	Participation of Volunteers	1977-1995
	Papers regarding the participation of volunteers in Switchboard, including blank surveys of volunteers and membership card, (12 June 1977 - c.1995) OPEN	
SB/4/9	Guidance on Handling Calls	c.1985
	General guidance on handling calls to a helpline, for example active listening, produced by Switchboard to train their volunteers, (c.1985). OPEN	
SB/4/10	Trainees Guide to Training	c.1978-1984
	Guide produced by Switchboard to explain the training process to new volunteers, (c.1978 - February 1984). Includes: - 'Trainees guide to training', (c.1978) - 'Checklist for introducing trainees to Gay Switchboard', (c.1978) - 'A trainees guide to the training process', (February 1984) OPEN	
SB/4/11	Circulars to Volunteers	1980-2010
	Circulars to Switchboard volunteers, (4 October 1980 - January 2010) OPEN	
SB/4/12	Volunteer Resignations	1979-1992
	Sample of resignation letters sent by volunteers to Switchboard, (16 October 1979 - 2 July 1992) CLOSED	
SB/4/13	Complaints Against Volunteers	1976-1992
	Sample of letters of complaint against Switchboard and Switchboard volunteers, both from service users and from other volunteers. Also includes Switchboard policy documents	

regarding the complaints procedure, (30
December 1976 - 24 August 1992)
CLOSED

SB/4/14 Volunteer Lists 1974-2000

Lists of volunteers at Switchboard, (1974 - 17
April 2000)
CLOSED

SB/4/15 Photograph Consent Forms 2005

Photograph consent forms signed by
Switchboard volunteers allowing Switchboard to
use their images in publicity photographs and
film, (18 January 2005)
CLOSED

SB/4/16 Rota Administration 1992-1996

Papers regarding the volunteer rota at
Switchboard, (March 1992 - June 1996).
Includes:
- Rota statistics, (March 1992)
- A4 poster: 'Love is...booking a rota shift in
advance', (n.d.)
- Sample if volunteer shift log sheets, (June
1996)
CLOSED

SB/4/17 Volunteer Interviews Report 2005

Report produced by Switchboard, 'Volunteer
Interviews Report' regarding volunteer
management, working groups, support &
supervision, and volunteer commitment, (July
2005).
CLOSED

SB/4/18 Complaints Procedure 1985-1992

Papers regarding the complaints procedure and
equal opportunities policy at Switchboard,
(September 1985 - 24 April 1992)
CLOSED

SB/4/19 Volunteers' Events 1984-2006

Papers and ephemera regarding events for
Switchboard volunteers, (c.1984-2006).

Includes:

- Private Xmas Party, (c.1984)
- Tenth birthday, (c.1984)
- Group photocall, (1984)
- Christmas quiz, (c.1984)
- 1st Annual dinner, (1991)
- 17th Annual report launch, (1991)
- Midwinter party, (c.1994)
- Treasure hunt, (1996)
- Surprise birthday party, (1997)
- Celebrate winning the Whitbread Volunteer Action Award, (1997)
- Women's event, (.1997)
- Women's caucus, (1997)
- Women at Switchboard, (c.1997)
- Women's caucus walk, (c.1997)
- Women's event meeting, (1998)
- Trainee forum, (c.1998)
- Trainee social, (c.2000)
- Pub crawl, (c.2000)
- Reception, '30 years of helping London out', (2004)
- Winter party, (2004)
- Violet group picnic, (c.2004)
- Cheese and wine, (2006)
- Human resources presentation party, (c.2006)

CLOSED

SB/4/20

'Finding a Lover' Handbook

1991

Satirical [?] volunteer handbook 'Finding a Lover' produced by the Switchboard Training Group's In Service Training Working Group for use by volunteers at a training session led by Tom Haworth. Includes cartoons illustrations, (19 May 1991)

CLOSED

SB/5

Call Logs

1974-2004

Logs of calls, including medical, emergency and legal calls, received by Switchboard. Also includes summaries of the logs, caller surveys and repeat caller logs, (1974-2004).

OPEN

SB/5/1	Log Books	1975-2003
	Log books of Switchboard, (1975-2003) OPEN	
SB/5/1/1	Log book, Apr-Aug 1975	1975
	A log book regarding caller related information including summaries of calls to Switchboard, (25 April 1975 – 4 August 1975) OPEN	
SB/5/1/2	Log book, Aug-Nov 1975	1975
	A log book regarding caller related information including summaries of calls to Switchboard, (5 August 1975 – 12 November 1975) OPEN	
SB/5/1/3	Log book, Nov-Mar 1975-6	1975-1976
	A log book regarding caller related information including summaries of calls to Switchboard, (11 November 1975 - 12 March 1976) OPEN	
SB/5/1/4	Log book, Mar-Jul 1976	1976
	A log book regarding caller related information including summaries of calls to Switchboard, (11 March 1976 - 6 July 1976) OPEN	
SB/5/1/5	Log book, Jul-Feb 1976-7	1976-1977
	A log book regarding caller related information including summaries of calls to Switchboard, (15 July 1976 - 8 February 1977) OPEN	
SB/5/1/6	Log book, May-Sep 1977	1977
	A log book regarding caller related information including summaries of calls to Switchboard, (25 May 1977 - 9 September 1977) OPEN	
SB/5/1/7	Log book, Sep-Apr 1977-8	1977-1978
	A log book regarding caller related information	

including summaries of calls to Switchboard, (9 September 1977 - 4 April 1978)
OPEN

- | | | |
|------------------|---|------------------|
| SB/5/1/8 | Log book, Apr-July 1978 | 1978 |
| | A log book regarding caller related information including summaries of calls to Switchboard, (9 April 1978 - 19 July 1978)
OPEN | |
| SB/5/1/9 | Log book, Jul-Dec 1978 | 1978 |
| | A log book regarding caller related information including summaries of calls to Switchboard, (21 July 1978 - 15 December 1978)
OPEN | |
| SB/5/1/10 | Log book, Dec-Jul 1978-9 | 1978-1979 |
| | A log book regarding caller related information including summaries of calls to Switchboard, (16 December 1978 - 13 July 1979)
OPEN | |
| SB/5/1/11 | Log book, Jul-Feb 1979-80 | 1979-1980 |
| | A log book regarding caller related information including summaries of calls to Switchboard, (14 July 1979 - 8 February 1980)
OPEN | |
| SB/5/1/12 | Log book, Feb-Aug 1980 | 1980 |
| | A log book regarding caller related information including summaries of calls to Switchboard, (8 February 1980 - August 1980)
OPEN | |
| SB/5/1/13 | Log book, Aug-Apr 1980-1 | 1980-1981 |
| | A log book regarding caller related information including summaries of calls to Switchboard, (18 August 1980 - 15 April 1981)
OPEN | |
| SB/5/1/14 | Log book, Nov-Jun 1981-2 | 1981-1982 |
| | A log book regarding caller related information including summaries of calls to Switchboard, (29 | |

November 1981 - 25 June 1982)

OPEN

SB/5/1/15 Log book, Jun-Jan 1982-3 1982-1983

A log book regarding caller related information including summaries of calls to Switchboard, (29 June 1982 - 6 January 1983)

OPEN

SB/5/1/16 Log book, Aug-Mar 1983-4 1983

A log book regarding caller related information including summaries of calls to Switchboard, (16 August 1983 - 27 March 1984)

OPEN

SB/5/1/17 Log book, Mar-Oct 1984 1984

A log book regarding caller related information including summaries of calls to Switchboard, (28 March 1984 - 19 October 1984)

OPEN

SB/5/1/18 Log book, Feb-May 1985 1985

A log book regarding caller related information including summaries of calls to Switchboard, (20 February 1985 - 27 May 1985)

OPEN

SB/5/1/19 Log book, May-Aug 1985 1985

A log book regarding caller related information including summaries of calls to Switchboard, (29 May 1985 - 27 August 1985)

OPEN

SB/5/1/20 Log book, Aug-Nov 1985 1985

A log book regarding caller related information including summaries of calls to Switchboard, (28 August 1985 - 27 November 1985)

OPEN

SB/5/1/21 Log book, Nov-Mar 1985-6 1985-1986

A log book regarding caller related information including summaries of calls to Switchboard, (27 November 1985 - 9 March 1986)

	OPEN	
SB/5/1/22	Log book, Mar-Jun 1986	1986
	A log book regarding caller related information including summaries of calls to Switchboard, (8 March 1986 - 21 June 1986)	
	OPEN	
SB/5/1/23	Log book, Jun-Aug 1986	1986
	A log book regarding caller related information including summaries of calls to Switchboard, (27 June 1986 - 18 August 1986)	
	OPEN	
SB/5/1/24	Log book, Oct-Dec 1986	1986
	A log book regarding caller related information including summaries of calls to Switchboard, (7 October 1986 - 24 December 1986)	
	OPEN	
SB/5/1/25	Log book, Dec-Feb 1986-7	1986-1987
	A log book regarding caller related information including summaries of calls to Switchboard, (25 December 1986 - 26 February 1987)	
	OPEN	
SB/5/1/26	Log book, Feb-May 1987	1987
	A log book regarding caller related information including summaries of calls to Switchboard, (28 February 1987 - 23 May 1987)	
	OPEN	
SB/5/1/27	Log book, May-Sep 1987	1987
	A log book regarding caller related information including summaries of calls to Switchboard, (26 May 1987 - 17 September 1987)	
	OPEN	
SB/5/1/28	Log book, Sep-Dec 1987	1987
	A log book regarding caller related information including summaries of calls to Switchboard, (17 September 1987 - 23 December 1987)	
	OPEN	

SB/5/1/29	Log book, Dec-Mar 1987-8	1987-1988
	A log book regarding caller related information including summaries of calls to Switchboard, (24 December 1987 - 29 March 1988) OPEN	
SB/5/1/30	Log book, Mar-Jul 1988	1988
	A log book regarding caller related information including summaries of calls to Switchboard, (29 March 1988 - 10 July 1988) OPEN	
SB/5/1/31	Log book, Jul-Sept 1988	1988
	A log book regarding caller related information including summaries of calls to Switchboard, (11 July 1988 - 30 September 1988) OPEN	
SB/5/1/32	Log book, Aug-Oct 1988	1988
	A log book regarding caller related information including summaries of calls to Switchboard, (18 August 1988 - 15 October 1988) OPEN	
SB/5/1/33	Log book, Sept-Dec 1988	1988
	A log book regarding caller related information including summaries of calls to Switchboard, (30 September 1988 - 5 December 1988) OPEN	
SB/5/1/34	Log book, Dec-Feb 1988-9	1988-1989
	A log book regarding caller related information including summaries of calls to Switchboard, (3 December 1988 - 26 February 1989) OPEN	
SB/5/1/35	Log book, Jan-May 1989	1989
	A log book regarding caller related information including summaries of calls to Switchboard, (31 January 1989 - 29 May 1989) OPEN	

SB/5/1/36	Log book, May-Aug 1989	1989
	A log book regarding caller related information including summaries of calls to Switchboard, (26 May 1989 - 24 August 1989) OPEN	
SB/5/1/37	Log book, Aug-Dec 1989	1989
	A log book regarding caller related information including summaries of calls to Switchboard, (26 August 1989 - 14 December 1989) OPEN	
SB/5/1/38	Log book, Dec-Apr 1989-90	1989-1990
	A log book regarding caller related information including summaries of calls to Switchboard, (13 December 1989 - 18 April 1990) OPEN	
SB/5/1/39	Log book, Apr-Aug 1990	1990
	A log book regarding caller related information including summaries of calls to Switchboard, (18 April 1990 - 22 August 1990) OPEN	
SB/5/1/40	Log book, Aug-Nov 1990	1990
	A log book regarding caller related information including summaries of calls to Switchboard, (25 August 1990 - 22 November 1990) OPEN	
SB/5/1/41	Log book, Nov-Jan 1990-1	1990-1991
	A log book regarding caller related information including summaries of calls to Switchboard, (23 November 1990 - 29 January 1991) OPEN	
SB/5/1/42	Log book, Feb-Jun 1991	1991
	A log book regarding caller related information including summaries of calls to Switchboard, (1 February 1991 - 15 June 1991) OPEN	

SB/5/1/43	Log book, Jun-Sept 1991	1991
	A log book regarding caller related information including summaries of calls to Switchboard, (22 June 1991 - 15 September 1991) OPEN	
SB/5/1/44	Log book, Sep-Nov 1991	1991
	A log book regarding caller related information including summaries of calls to Switchboard, (15 September 1991 - 28 November 1991) OPEN	
SB/5/1/45	Log book, Nov-Jan 1991-2	1991-1992
	A log book regarding caller related information including summaries of calls to Switchboard, (9 November 1991 - 17 January 1992) OPEN	
SB/5/1/46	Log book, Jan-Apr 1992	1992
	A log book regarding caller related information including summaries of calls to Switchboard, (18 January 1992 - 4 April 1992) OPEN	
SB/5/1/47	Log book, Apr-Jun 1992	1992
	A log book regarding caller related information including summaries of calls to Switchboard, (6 April 1992 - 26 June 1992) OPEN	
SB/5/1/48	Log book, Jun-Oct 1992	1992
	A log book regarding caller related information including summaries of calls to Switchboard, (21 June 1992 - 7 October 1992) OPEN	
SB/5/1/49	Log book, Dec-Mar 1992-3	1992-1993
	A log book regarding caller related information including summaries of calls to Switchboard, (13 December 1992 - 12 March 1993) OPEN	

SB/5/1/50	Log book, Dec-Apr1993-4	1993-1994
	A log book regarding caller related information including summaries of calls to Switchboard, (6 December 1993 - 10 April 1994) OPEN	
SB/5/1/51	Log book, Apr-Jul 1994	1994
	A log book regarding caller related information including summaries of calls to Switchboard, (8 April 1994 - 8 July 1994) OPEN	
SB/5/1/52	Log book, Jul-Nov 1994	1994
	A log book regarding caller related information including summaries of calls to Switchboard, (8 July 1994 - 10 November 1994). OPEN	
SB/5/1/53	Log book, Oct-Feb 1994-5	1994-1995
	A log book regarding caller related information including summaries of calls to Switchboard, (31 October 1994 - 20 February 1995) OPEN	
SB/5/1/54	Log book, Feb-Jun 1995	1995
	A log book regarding caller related information including summaries of calls to Switchboard, (19 February 1995 - 16 June 1995) OPEN	
SB/5/1/55	Log book, Jun-Nov 1995	1995
	A log book regarding caller related information including summaries of calls to Switchboard, (20 June 1995 - 13 November 1995) OPEN	
SB/5/1/56	Log book, Nov-Jan 1995-6	1995-1996
	A log book regarding caller related information including summaries of calls to Switchboard, (3 November 1995 - 26 January 1996) OPEN	

SB/5/1/57	Log book, Dec-Sep 1996-7	1996-1997
	A log book regarding caller related information including summaries of calls to Switchboard, (17 December 1996 - 21 September 1997) OPEN	
SB/5/1/58	Log book, Sep-Nov 1997-8	1997-1998
	A log book regarding caller related information including summaries of calls to Switchboard, (22 September 1997 - 28 November 1998) OPEN	
SB/5/1/59	Log book, Oct-Feb 1998-2000	1998-2000
	A log book regarding caller related information including summaries of calls to Switchboard, (29 October 1998 - 25 February 2000) OPEN	
SB/5/1/60	Log book, Feb-Oct 2000-2001	2000-2001
	A log book regarding caller related information including summaries of calls to Switchboard, (28 February 2000 - 19 October 2001) OPEN	
SB/5/1/61	Log book, Apr-Oct 2002	2002
	A log book regarding caller related information including summaries of calls to Switchboard, (6 April 2002 - 26 October 2002) OPEN	
SB/5/1/62	Log and communications book, Oct-Apr 2001-2	2001-2002
	A log and communications book regarding caller related information including summaries of calls to Switchboard, (25 October 2001 - 4 April 2002) OPEN	
SB/5/1/63	Log and communications book, Oct-May 2002-3	2002-2003
	A log and communications book regarding caller related information including summaries of calls to Switchboard, (15 October 2002 - 3 May 2003) OPEN	

SB/5/2	Log Sheets	1974-1998
	Log sheets recording basic information about the nature of calls received by Switchboard, including the call and caller, (1974-1998), OPEN	
SB/5/2/1	'First Night' Log Sheets	1974-1982
	The first three call log sheets from the opening night of Switchboard, brought together with the next three redesigns of the log, with explanatory notes added by a former Switchboard member, (4 March 1974 - c.1982) OPEN	
SB/5/2/2	Log Sheets, August 1993	1993
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (August 1993). OPEN	
SB/5/2/3	Log Sheets, September 1993	1993
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (September 1993). OPEN	
SB/5/2/4	Log Sheets, October 1993	1993
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (October 1993). OPEN	
SB/5/2/5	Log Sheets, November 1993	1993
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (November 1993). OPEN	

SB/5/2/6	Log Sheets, December 1993	1993
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (December 1993). OPEN	
SB/5/2/7	Log Sheets, January 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (January 1994). OPEN	
SB/5/2/8	Log Sheets, February 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (February 1994). OPEN	
SB/5/2/9	Log Sheets, March 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (March 1994). OPEN	
SB/5/2/10	Log Sheets, April 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (April 1994). OPEN	
SB/5/2/11	Log Sheets, May 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (May 1994). OPEN	

SB/5/2/12	Log Sheets, June 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (June 1994). OPEN	
SB/5/2/13	Log Sheets, July 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (July 1994). OPEN	
SB/5/2/14	Log Sheets, August 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (August 1994). OPEN	
SB/5/2/15	Log Sheets, September 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (September 1994). OPEN	
SB/5/2/16	Log Sheets, October 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (October 1994). OPEN	
SB/5/2/17	Log Sheets, November 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (November 1994). OPEN	

SB/5/2/18	Log Sheets, December 1994	1994
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (December 1994). OPEN	
SB/5/2/19	Log Sheets, January 1995	1995
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (January 1995). OPEN	
SB/5/2/20	Log Sheets, February 1995	1995
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (February 1995). OPEN	
SB/5/2/21	Log Sheets, March 1995	1995
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (March 1995). OPEN	
SB/5/2/22	Log Sheets, April 1995	1995
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (April 1995). OPEN	
SB/5/2/23	Log Sheets, May 1995	1995
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (May 1995). OPEN	

SB/5/2/24	Log Sheets, June 1995	1995
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (June 1995). OPEN	
SB/5/2/25	Log Sheets, July 1995	1995
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (July 1995). OPEN	
SB/5/2/26	Log Sheets, August 1995	1995
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (August 1995). OPEN	
SB/5/2/27	Log Sheets, September 1995	1995
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (September 1995). OPEN	
SB/5/2/28	Log Sheets, October 1995	1995
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (October 1995). OPEN	
SB/5/2/29	Log Sheets, November 1995	1995
	Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (November 1995). OPEN	

SB/5/2/30	Log Sheets, December 1995	1995
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (December 1995).</p> <p>OPEN</p>	
SB/5/2/31	Log Sheets, January 1996	1996
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (January 1996).</p> <p>OPEN</p>	
SB/5/2/32	Log Sheets, February 1996	1996
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (February 1996).</p> <p>OPEN</p>	
SB/5/2/33	Log Sheets, March 1996	1996
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (March 1996).</p> <p>OPEN</p>	
SB/5/2/34	Log Sheets, April 1996	1996
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (April 1996).</p> <p>OPEN</p>	
SB/5/2/35	Log Sheets, May 1996	1996
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (May 1996).</p> <p>OPEN</p>	

SB/5/2/36	Log Sheets, June 1996	1996
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (June 1996).</p> <p>OPEN</p>	
SB/5/2/37	Log Sheets, September 1996	1996
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (September 1996).</p> <p>OPEN</p>	
SB/5/2/38	Log Sheets, December 1997	1997
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (December 1997).</p> <p>OPEN</p>	
SB/5/2/39	Log Sheets, January 1998	1998
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (January 1998).</p> <p>OPEN</p>	
SB/5/2/40	Log Sheets, February 1998	1998
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (February 1998).</p> <p>OPEN</p>	
SB/5/2/41	Log Sheets, March 1998	1998
	<p>Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (March 1998).</p> <p>OPEN</p>	

SB/5/2/42 Log Sheets, April 1998 1998

Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (April 1998).

OPEN

SB/5/2/43 Log Sheets, May 1998 1998

Call log sheets used by Switchboard volunteers to collect anonymous information about topics of conversation covered when talking to callers, (May 1998).

OPEN

SB/5/3	Medical, Emergency and Legal Call Logs	1985-1994
	<p>Log books and documents recording details of medical, emergency and legal calls to Switchboard, (1985-1994)</p> <p>OPEN</p>	
SB/5/3/1	Medical Call Log Book	1993-1995
	<p>Log book recording details of medical calls regarding sexual practices and sexually transmitted infections including HIV and AIDS, (14 January 1993 - 7 January 1996)</p> <p>OPEN</p>	
SB/5/3/2	Medical Call Statistics	1985-1990
	<p>Statistics for medical calls received by Switchboard, (1985-1990). Includes:</p> <ul style="list-style-type: none"> - Medical calls for the 2nd quarter, (April to June 1985) - Monthly digest, (January 1987) - Monthly digest, (February 1987) - Monthly digest, (March 1987) - Monthly digest, (May 1987) - Medical statistics, (1988-1990) <p>The monthly digest includes:</p> <ul style="list-style-type: none"> - Total callers - Males callers - Female callers - Total AIDS related calls [including testing, safe sex, closeted/out, heterosexual/bi-sexual, intravenous drugs, HIV positive, person with AIDS] - Other medical calls - Referrals [including Terrence Higgins Trust, B+ and a clinic]. <p>OPEN</p>	
SB/5/3/3	Comment Regarding GPs and Clinics	1987-1988
	<p>Log book recording comments or complaints received by Switchboard from callers regarding GP and Sexually Transmitted Diseases Clinics, (23 March 1987 - 1 December 1988).</p> <p>OPEN</p>	

SB/5/3/4	Emergency Procedures Log Sheets	1992
	Log sheets recording calls to Switchboard which led to emergency procedures involving the police, (1992). OPEN	
SB/5/3/5	Emergency Procedures Log Sheets	1993
	Log sheets recording calls to Switchboard which led to emergency procedures involving the police, (1993). OPEN	
SB/5/3/6	Emergency Procedures Log Sheets	1994
	Log sheets recording calls to Switchboard which led to emergency procedures involving the police, (1994). OPEN	

SB/5/4	Call Statistics	1974-2005
	Statistics regarding calls received by Switchboard helpline, (1975-2004) OPEN	
SB/5/4/1	Analysis of Call Statistics	2003-2005
	Analysis of call statistics and commentary regarding calls received by Switchboard between 2003 and 2005, (15 July 2005). OPEN	
SB/5/4/2	Analysis of Call Statistics	1975-1995
	Call statistics for calls received by Switchboard, (). Includes: - Accommodation call statistics, (April 1976) - London Boroughs survey, (November/December 1995) - Call statistics, (August 1991) - Analysis of call statistics and commentary, (March 2005) - Call statistics, (1994-1995) - Caller statistics, (1995). OPEN	
SB/5/4/3	Caller Survey, 2006	2006
	Preliminary analysis for the caller survey for Switchboard, (2006) OPEN	
SB/5/4/4	Caller Survey, 2000	2000-2001
	Summary of a 'Survey of Service Users from London Boroughs' and 'Quality of Service Survey' both conducted by Switchboard, (2000-2001). OPEN	
SB/5/4/5	Call Statistics	2000-2002
	Summary of call statistics including topics discussed with Switchboard volunteers, (April 2000 - March 2002) OPEN	

SB/5/4/6

Call Statistics

1974-2002

Statistical summary of Switchboard's call logs recording topics discussed with callers, (March 1974 - March 2002)
OPEN

SB/5/5 Repeated Callers Logs 1997-1999

Logs of repeat callers to Switchboard kept by volunteers, (1997-1999).

OPEN

SB/5/5/1 Repeated Callers Log 1997-1999

Log of repeat callers to Switchboard kept by volunteers. Includes a summary of reoccurring storylines and phrases as well as a log on incidences, (1997-1999)

OPEN

SB/5/6 Condolence Logs 1999

OPEN

SB/5/6/1 Admiral Duncan Bombing 1999

Log of calls and letters received by Switchboard following the bombing of the Admiral Duncan pub in Soho, London, (30 April - 3 May 1999).

On 30 April 1999 Neo-Nazi, David Copeland, detonated a nail bomb at the Admiral Duncan pub in Soho, London. The pub was one of the Capital's oldest LGBT venues. The explosion killed three people (as well as an unborn child) and wounded around 70 others. The bomb was the third planted by Copeland who was attempting to encourage ethnic and homophobic tensions in London.

OPEN

SB/5/7	Callers Surveys	1994-1995
	Surveys completed by Switchboard volunteers after taking a call, (c.1994-1995). OPEN	
SB/5/7/1	London Boroughs Survey	1994-1995
	Surveys completed by Switchboard volunteers after taking a call to record where in London the caller was ringing from, (October 1994 - December 1995). OPEN	
SB/5/7/2	'Have You Phoned Switchboard Lately' Survey	(n.d.)
	Surveys completed by member of the public regarding their experience of using Switchboard, (n.d.). OPEN	

SB/6

Information for Phone Work

1975-2006

Papers regarding the Switchboard library and information sheets for volunteers providing guidance on how to handle calls, (1975-2006).

OPEN

SB/6/1 Library and Information Sheets 1975-2000

Papers regarding the Switchboard library and information sheets for volunteers regarding how to handle calls, (1975-2000).

OPEN

SB/6/1/1 Transgender Information Sheets 1978

Fact sheets produced by Switchboard for use by its volunteers, (18 August 1978 - 21 February 1979). Includes:

- TV/TS, (6pp) (18 August 1978)
- Report on the talk given by London Friend TV and TS group, (4pp) (18 August 1978)
- 'Guide to handling calls', (12pp) (21 February 1979)

OPEN

SB/6/1/2 General Information Sheets 1982-1986

Fact sheets produced by Switchboard for use by its volunteers, (Spring 1982 - September 1986).

The sheets cover:

- Handling calls (general)
- AIDS
- Transgender people
- Lesbians
- Older LGBT people
- Problem callers
- Calls from women to men
- Calls from journalists
- Counselling and befriending services
- Silent calls and coming out calls
- Teenage LGBT people
- Homelessness and LGBT people
- Low wage earners and unemployed LGBT people
- Black and ethnic minority LGBT people
- Safe S&M sex

OPEN

SB/6/1/3 Draft Information Handbook c.1986

Draft information handbook produced by Switchboard for use by their volunteers, (c.1987). Includes sections on:

- History of Switchboard
- Teenage callers
- Guide to handling calls

- Transvestites and Transsexuals
 - Unemployed and low wage earners
 - Calls from women (to men)
 - Black and ethnic minority callers
 - Housing and homelessness
 - Middle aged and older callers
 - Counselling and befriending groups
- OPEN**

SB/6/1/4 Information Handbook 1999

Information handbook produced by Switchboard for use by their volunteers, (June 1999).
Includes sections on:

- Miscellaneous helplines and contacts
- Press enquiries
- London Friend
- Accommodation referrals
- List of UK Switchboards
- Specialist clinics
- Women's information
- National AIDS manual guide
- TV/TS
- Black and Asian information
- Lesbians and Gays with Disabilities
- LGB Youth Groups
- Coming our calls and silent calls.

OPEN

SB/6/1/5 Safer Sex Information Sheets 1999

Information sheets regarding safe sex produced by Switchboard for use by its volunteers, (June 1999)

- Safer sex
- Lesbian safer sex
- Safe sex for gay men

OPEN

SB/6/1/6 Reading List 1982-1985

Reading lists compiled by Switchboard for use by its volunteers, (February 1982 - November 1985)

OPEN

SB/6/1/7 How-To Information Sheets 1978-1985

How-to guides created by Switchboard for use by their volunteers, (February 1978 - October

1985). Includes:

- Introduction to the information system, (1978, 1983)
- Switchboard rules, (1980)
- How to write a letter, (n.d.)
- Constitution, (1984)
- Completing log sheets, (1980, 1984)
- Police at Switchboard, (1985, 1990)
- The Outside London file, (1982, 1983, 1985)
- The Accommodation Service, (1984)
- New log sheet, (n.d.)

OPEN

SB/6/1/8 Accommodation Service Information Sheets 1981-1982

Papers regarding Switchboard's accommodation service, including blank forms, correspondence and circulars, (c.1981-1982)

OPEN

SB/6/1/9 Legal File 1996

Legal files produced by Switchboard for use by their volunteers, (8 January 1996)

OPEN

SB/6/1/10 Legal File 1998

Draft legal file produced by Switchboard for use by their volunteers, (7 July 1998)

OPEN

SB/6/1/11 Library book lists 1999-2000

Correspondence and papers regarding the purchase of books for the Switchboard library, (1999-2000)

OPEN

SB/6/1/12 AIDS Information Sheets 1986-1987

Leaflets and articles produced by various organisations and collected by Switchboard for inclusion in its library for their volunteers, (1986-1987). Includes:

- 'AIDS and Employment', Department of Employment and the Health and Safety Executive, (16pp) (1986)
- 'Safe Sex: The arithmetic', Princeton, The Economist, (2pp) (25 April 1987)

- 'Setting up the Trust', National AIDS Trust, (21pp) (1987)
- 'Body Positive Newsletter', Body Positive, (8pp) (7 April 1987)
- 'Women and AIDS Internationally', Lesley Dike, Women's Reproductive Rights Information Centre, (5pp) (1987)
- 'Experimental AIDS Treatment', John James, AIDS Treatment News, (21pp) (January 1987)
- 'Memo regarding AL721 and home brew formulas', Terrance Higgins Trust, (2pp) (20 May 1987)
- 'Advice: AL721', Colin d'Eca, (1p) (13 May 1987)
- 'AIDS and Women: Building a feminist framework', Susan Ardill and Sue O'Sullivan, Spare Rib, (4pp) (c.1987)
- 'Policy Statement on Acquired Immune Deficiency Syndrome', Manchester City Council, (9pp) (1986)
- 'Development of the Epidemic', Michael Adler, British Medical Journal (3pp) (25 April 1987)
- 'National Advisory Service on AIDS', Broadcasting Support Services, (3pp) (15 April 1987)
- 'National Advisory Service on AIDS: Short report on television programme campaign', Broadcasting Support Services, (2pp) (10 March 1987)
- 'AIDS Campaign on TV: Summary', (2pp) (c.1987)
- 'Call Record Forms (Fictional)', National Advisory Service on AIDS, (5pp) (c.1987)
- 'National Advisory Service on AIDS – Background notes', Broadcasting Support Services, (2pp) (12 March 1987)
- 'National Advisory Service on AIDS', Broadcasting Support Services, (2pp) (10 March 1987)
- 'Obscene Publications Bill', Various papers, (11pp) (18 March 1987)
- 'Draft Amendment No1. to BS 3704:1979 Specification for Rubber Condoms', British Standards Institute, (18pp) (23 March 1987)
- 'The Black Communities Challenging AIDS: The facts', Black Communities AIDS team, (13pp) (c.1987)
- Prevention News, Issue No.2, March 1987
- 'AIDS and the Third World', Norwegian Red Cross, (62pp) (1986) [Photocopy]

- 'AIDS is Everyone's Problem', NUS and AVERT, (50pp) (c.1987)
- 'Encouraging results from AIDS campaign', Department of Health and Social Security, press release, (2pp) (24 July 1986)
- 'DHSS issues guidance on AIDS for Local Authority staff', Department of Health and Social Security, press release, (1p) (23 July 1986)
- 'HTLV3 Guidelines', Gay Business Association, (4pp) (January 1986)
- 'AIDS what everybody needs to know', Health Education Council, (15pp) (14 January 1986)

OPEN

SB/6/1/13	The Nilsen Trial	1983
	<p>Two circulars regarding the Nilsen Trial and the risk posed to volunteers and property because of Switchboard's involvement with the proceedings, (23 October 1983).</p> <p>Dennis Andrew Nilsen was a British serial killer and necrophiliac, also known as the 'Muswell Hill Murderer' and the 'Kindly Killer', who murdered at least 12 young men between 1978 and 1983 in London. Nilsen was alleged to have used Switchboard's accommodation service to contact young men.</p>	
	CLOSED	
SB/6/1/14	Gay Health File	1983-1986
	<p>'Gay Health File' of circular, press cuttings and hand written notes about sexually transmitted diseases, especially AIDS, in the LGB community and how Switchboard approaches this issue, (1983-1986)</p>	
	OPEN	
SB/6/1/15	Legal File	1975-1979
	<p>Papers and correspondence regarding housing and updating the legal file, (1975-1979)</p>	
	OPEN	
SB/6/1/16	AIDS file	1985-1988
	<p>Papers and correspondence regarding AIDS and Switchboard's approach to the epidemic including press releases by other LGBT</p>	

organisations, (1983-1988)

OPEN

SB/6/1/17 General Information Sheets 1977-2007

Fact sheets produced by Switchboard for use by its volunteers, (December 1977 - July 2007).

The sheets cover:

- 'How to' guides
- Teenagers
- Transgender
- Women
- Police
- AIDS
- Accommodation
- Threatening calls
- Unemployment and low wage earners.

OPEN

SB/6/1/18 Law and Guidance Procedures 1992

Information pack regarding the law and related guidance for use by Switchboard volunteers, (15 May 1992). Includes:

- Emergency procedures
- Emergency telephone numbers
- Lesbian and Gay Organisations
- Law on specific topics
- Dealing with solicitors
- Changing the law

OPEN

SB/6/2 Other LGBT Organisations 1978-2006

Papers from the Switchboard Library regarding other LGBT organisations and events, (1978-2006).

OPEN

SB/6/2/1 List of UK Switchboards 1999

List of UK LGBT helplines produced by Switchboard for use by their volunteers, (25 December 1992 - June 1999). Includes:

- December 1992
- June 1999

OPEN

SB/6/2/2 LGBT Establishments Information Sheets c.1985

Information collected about LGBT nightclubs, bars and other venues by Switchboard for use by their volunteers, (c.1985). Includes:

- Handwritten list of clubs, opinion on the venue, and who it could be recommended to, (c.1985)
- Blank form asking for information about a venue, (c.1985)

OPEN

SB/6/2/3 Lesbian and Gay Organisations 1978-1982

Newsletters, leaflets, correspondence and information sheets about gay and lesbian organisations gathered by the Information Group of Switchboard for use by their volunteers, (1978-1987) Includes:

- A New Age Centre
- Another Orbit Press
- Anti-Porn Demo
- Bike SM Boys International
- Billy's Club, Manchester
- BIT Information
- Black and White Men Together Group, London
- Bradford Zap!
- Brighton Gay Switchboard
- Campaign for Homosexual Equality (CHE)
- Croydon Friend
- Derby Lesbian Line
- FightBack
- Forum Magazine
- Free Bill Walker Campaign, GLF Information Service

- Gay Activists Alliance
- Gay Anarchists Group
- Gay Art Club
- Gay Authors Workshop
- Gay Bereavement Project
- Gay Business Association of Great Britain
- Gay Group of the CPSA
- Gay Humanist Group
- Gay Jam, organised by Campaign for Homosexual Equality
- Gay Legal Advice (GLAD)
- Gay Liberation Front
- Gay London Police Monitoring Group (GALOP)
- Gay Men in Greenwich
- Gay News
- Gay Outdoor Club (GOC)
- Gay Post Office Workers Group (GayPo)
- Gay Sweatshop
- Gay Wrestling Group (GWG)
- Gay Youth Help Service
- Gay's The Word
- GayCare
- Gays Against the Police Bill
- Gays in the Media
- Gaystars
- Gemma, a Disabled Lesbians Group
- Glasgow Gay Advisory Service
- Guide to Gay Custody
- Hammersmith Gay Group
- Integroup of Golders Green
- Kenric
- Labour Campaign for Gay Rights
- Labour Campaign for Gay Rights (LCGR)
- Lesbian and Gay Line Greenwich
- Lesbian and Gay Youth Festival
- Lesbian Gay Teenage Group
- Lewisham Friend
- London Against Racism
- London Friend
- London Gay Teenage Group
- London Lesbian and Gay Centre
- London Medical Group
- London School of Economics Gay Society (LSE GaySoc)
- London's Alternative Directory (LAD)
- Market Tavern, Vauxhall
- National Association of Citizens Advice Bureaux
- National Council for Civil Liberties
- Nottingham Lesbian and Gay Youth

- Organisation
- O&D Agency
 - Octopus Social Group
 - Octopus, a Gay Befriending Organisation
 - Open University GaySoc
 - Parents Enquiry
 - Penny Wheel
 - Pink Umbrella
 - Rackets, Club for Women
 - Rubber Man's Club
 - Scottish Minorities Group (SMG)
 - Sequel for Isolated Lesbians
 - Sigma
 - Sleepless Night, zine
 - Socialist Worker Gay Group
 - Spectrum Radio Lesbian and Gay Group
(formerly Community Radio Project LGG)
 - Subway Club, Leicester Square
 - Teachers in Further and Higher Education Gay Group
 - Thames Leather Club
 - The Adam Bureau
 - Vulcan
 - Wages Due Lesbians
 - Wimbledon Area Gay Society
 - Young Gay Guide to London
- OPEN**

SB/6/2/4 Scrapbook of LGBT Events 1992

Desk diary used as a scrapbook of newspaper cuttings regarding LGBT events, activities and groups, (1992)
OPEN

SB/6/2/5 Scrapbook of LGBT Events 1993

Desk diary used as a scrapbook of newspaper cuttings regarding LGBT events, activities and groups, (1993)
OPEN

SB/6/2/6 Scrapbook of LGBT Events 1995

Desk diary used as a scrapbook of newspaper cuttings regarding LGBT events, activities and groups, (1995)
OPEN

SB/6/2/7	Diary of LGBT Events	1994-1999
	Desk diaries recording LGBT events in London, (1994 and 1999) OPEN	
SB/6/2/8	Reports of LGBT Organisations	1980-1983
	Reports from other LGBT organisations sent to, or collected by Switchboard, (c.1980-1983). Includes: - Greater London Lesbian and Gay Employment Campaign, LAGER - Gay Medical Association UK - Hall Carpenter Archives London - Gay Community Centre (Birmingham) - Pink Pages Publishing - Aberdeen Gay Switchboard - Cara-Friend - Medway and Maidstone Gay Switchboard - Youth AID - Advice, Information, Development - Friend Newcastle - Albany Trust OPEN	
SB/6/2/9	Leaflets from LGBT+ Organisations	1979-2006
	Leaflets, flyers and circulars of LGBT+ organisations and collected by Switchboard, (1979-2006). Includes: - Leaflet, 'Save the Gay Centre', Friends of the Gay Centre (FROGC), (3pp) (n.d.) - Flyer, 'The Rocky Horror Show', Terrance Higgins Trust, (1p) (1983) - Ticket, 'Annual Winter Fayre', Campaign for Homosexual Equality London Groups, (1p) (1979) - Business card, Au Gai Pontin Restaurant, Nice, (2pp) (n.d.) - Business card, L'Ascenseur Bar, Nice, (2pp) (n.d.) - Circular, 'Flikflak: New Gay Group for Boys and Girls', Germany, (4pp) (1987) - Flyer, 'Monday Gay Night', Hippodrome London with Peter Stringfellow, (1p) (1984) - Business card, 'Showcase club', O Leonidas Restaurant, (1p) (n.d.) - Invitation, 'David and Barbara celebrate the first birthday of married gays', Kensington, (2pp) (1976)	

- Application for membership, Downstairs, London, (1p) (n.d.)
- Tickets, 'The Vulcan Charity Ball', Terrance Higgins Trust, (1p) (1983)
- Circular, Virgin – a new card game, (1p) (1997)
- A4 poster, 'Capital Quiz!', UK Switchboards, (n.d.)
- Flyer, 'The Frank Chickens', Women and Health, Crossroads Women's Centre, (1p) (n.d.)
- Flyer, 'Women's Social Forum', London Friend, (1p) (n.d.)
- Flyer, Creative writing class, Caroline Halliday and Nigel Pugh, (1p) (n.d.)
- Flyer, 'We're having a party!', London Gay Symphony Orchestra, (2006)

OPEN

SB/6/2/10

Transsexual Support Groups

1999

Papers of The London Transsexual Support Group including leaflets, correspondence and newsletters, as well as information about other transsexual support groups, (1999)

OPEN

SB/6/3 Travel Files 1989-1995

Papers regarding the legal and cultural climate of other countries regarding LGBT tourists. Includes legal facts as well as information of nightlife in holiday resorts and cities, (1989-1995)

OPEN

SB/6/3/1 Travel Files 1989-1994

Papers and ephemera regarding gay and lesbian night life, culture, openness in popular holiday destinations. Some folders include 'New Info Log' forms which capture information from Switchboard volunteers and service users about a county following a vacation. Most contain newsletters, flyers and other publications from local LGBT groups, (1989-1994)

- Argentina, 1992
- Australia, 1992
- Austria, 1990
- Belgium, 1991-1992
- Canada, 1991-1992
- Cyprus, 1992
- Czech Republic, 1992
- Denmark, c.1992
- Estonia, 1992
- Finland, 1992
- France, 1991-1992
- Germany, 1991-1992
- Greece, 1991
- Hong Kong, 1991-1992
- India, 1991
- Iran, c.1992
- Israel, 1991-1992
- Italy, 1991
- Japan, 1991
- Malta, 1992
- Mexico, 1991-1992
- Morocco, 1992
- Netherlands, 1989-1992
- Peru, 1992
- Portugal, 1991-1992
- Russia, 1991-1992
- Serbia [Yugoslavia], c.1992
- Spain, 1989-1992
- South Africa, 1992
- Sweden, 1991-1992
- Thailand, 1991-1992

- Turkey, 1992
 - United States of America, 1989-1994
- OPEN**

SB/6/3/2

Country Information Sheets

c.1995

Printed database of 192 countries and their laws effecting LGBT people. Records whether gay and lesbian sex is legal, the age of consent and the legal background. Additionally notes any lesbian/gay organisations and lesbian/gay press, (c.1995).

OPEN

SB/6/4	Press Cuttings	1980-2000
	Press cuttings collected by Switchboard for inclusion in their library. Arranged by topic, (1980-2000). OPEN	
SB/6/4/1	Homophobia, Press Cuttings	1996-1999
	Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'homophobia' and includes information about the bombing of The Admiral Duncan in Soho and other hate crimes against gay men and lesbians, (1996-1999) OPEN	
SB/6/4/2	Law and Philosophy, Press Cuttings	1994-1999
	Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'law' and 'philosophy and ethics'. It includes information about human rights and the rights of LGBT people, (1994-1999). OPEN	
SB/6/4/3	HIV and AIDS, Press Cuttings	1994-2000
	Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'HIV and AIDS'. It includes information about the disease and the LGBT community, (1994-2000). OPEN	
SB/6/4/4	LGBT History, Press Cuttings	1980-1995
	Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'History'. It includes information about the LGBT community, (1980-1995). OPEN	
SB/6/4/5	'Coming Out' and Youth Education, Press Cuttings	1996-1999
	Press cuttings and ephemera collected by Switchboard for inclusion in their library. The	

folder was labelled 'Coming out' and 'Youth and education'. It includes information about the LGB people informing friends and relatives about their sexuality as well as how to educate young people about their own sexuality, (1980-1995).
OPEN

SB/6/4/6 Sex and Health, Press Cuttings 1995-1999

Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Sex and Health'. It includes information about sexual health and general well-being, (1995-1999).
OPEN

SB/6/4/7 Sociology, Press Cuttings 1995-1999

Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Sociology'. It includes information about popular entertainment, (1995-1999).
OPEN

SB/6/4/8 Politics, Press Cuttings 1995-1999

Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Politics'. It includes information about LGBT issues, (1995-1999).
OPEN

SB/6/4/9 The Arts, Press Cuttings 1993-1999

Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'The Arts'. It includes information about portrayals of LGBT people for entertainment as well as people working in the entertainment industry, (1993-1999).
OPEN

SB/6/4/10 Literature and Classics, Press Cuttings 1994-1999

Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Literature and Classics'. It includes information about LGBT authors and

portrayals of LGBT people in literature, (1994-1999).

OPEN

- | | | |
|------------------|---|------------------|
| SB/6/4/11 | Feminism, Press Cuttings | 1999 |
| | <p>Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Feminism'. It includes information about the women's movement, (1999).</p> | |
| | <p>OPEN</p> | |
| SB/6/4/12 | Voluntary Issues, Press Cuttings | 1990-1999 |
| | <p>Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Voluntary issues'. It includes information about funding of LGBT projects and LGBT charities, (1999).</p> | |
| | <p>OPEN</p> | |
| SB/6/4/13 | Transgender, Press Cuttings | 1999-2000 |
| | <p>Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'TV/TS'. It includes information about the transgender community, particularly transvestite and transsexual people, (1999).</p> | |
| | <p>OPEN</p> | |
| SB/6/4/14 | Lesbian Issues, Press Cuttings | 1993-2000 |
| | <p>Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Lesbian issues'. It includes information about identity, political issues and culture, (1993-2000).</p> | |
| | <p>OPEN</p> | |
| SB/6/4/15 | Lesbian Fiction, Press Cuttings | 1999 |
| | <p>Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Lesbian fiction'. It includes information about erotic novels by Kathleen Bryson, (1999).</p> | |
| | <p>OPEN</p> | |

SB/6/4/16	Older People, Press Cuttings	1996-1998
	<p>Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Older People'. It includes information about issues affecting elderly LGBT people, (1996-1998).</p> <p>OPEN</p>	
SB/6/4/17	Bereavement, Press Cuttings	1995
	<p>Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Bereavement'. It includes information about LGBT dealing with the loss of their partner, (1995).</p> <p>OPEN</p>	
SB/6/4/18	Abuse, Rape and Violence, Press Cuttings	1995-1999
	<p>Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Abuse, rape and violence'. It includes information about attacks on LGBT people, (1995-1999).</p> <p>OPEN</p>	
SB/6/4/19	Videos, Press Cuttings	1995-2000
	<p>Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Videos'. It includes information about LGBT people in film, (1995-2000).</p> <p>OPEN</p>	
SB/6/4/20	S&M, Press Cuttings	1995-1999
	<p>Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'S&M'. It includes information about sadomasochism, (1995-2000).</p> <p>OPEN</p>	
SB/6/4/21	Bisexual and Married, Press Cuttings	1995-1999
	<p>Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Bisexual and married'. It includes information about attraction to males</p>	

and females, and gay men who marry straight women, (1995-2000).

OPEN

SB/6/4/22 Religions and Cultures, Press Cuttings 1995-1999

Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Religion and cultures'. It includes information about people living in different communities across the world, (1995-1999).

OPEN

SB/6/4/23 Relationships, Press Cuttings 1994-2000

Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Relationships'. It includes information about dating and marriage in the LGBT community, (1994-2000).

OPEN

SB/6/4/24 Disabilities, Press Cuttings 1995-1999

Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Relationships'. It includes information about LGBT people with disabilities. Includes the Access and Disability Audit of London Lesbian and Gay Switchboard, (1995-1999).

OPEN

SB/6/4/25 Drugs and Alcohol, Press Cuttings 1995-1999

Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Drugs and alcohol'. It includes information about use of legal and illegal narcotics in the LGBT community, (1995-1999).

OPEN

SB/6/4/26 Clause 25, Press Cuttings 1990

Scrapbook of press cuttings collected by Switchboard regarding 'Clause 25, paragraph 16', (1990).

OPEN

SB/6/4/27 Counselling and Psychology, Press Cuttings 1996-1999

Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Counselling and Psychology'. It includes information about LGBT people and mental health issues including suicide, (1996-1999).

OPEN

SB/6/4/28 Parents and Parenting, Press Cuttings 1998-2000

Press cuttings and ephemera collected by Switchboard for inclusion in their library. The folder was labelled 'Counselling and Psychology'. It includes information about lesbian and gay parents and the modern definition of family, (1998-2000)

OPEN

SB/6/4/29 Scrapbook, Press Cuttings 1984

Scrapbook of press cuttings labelled, 'Press cuttings on lesbian and gay issues from the 'straight' press' collected by Switchboard, (14 August 1984 - 16 November 1984).

OPEN

SB/6/5	Communications Books	1997-2004
	Communications logs used by volunteers to communicate messages from external organisations and information from callers to other volunteers, (1997-2004) OPEN	
SB/6/5/1	Communications Book	1997-1998
	Communications book of Switchboard, (30 November 1997 - 29 October 1998). OPEN	
SB/6/5/2	Communications Book	1998-1999
	Communications book of Switchboard, (3 March 1997 - 17 April 1999) OPEN	
SB/6/5/3	Communications Book	1999-2000
	Communications book of Switchboard, (18 April 1999 - 24 January 2000) OPEN	
SB/6/5/4	Communications Book	2000-2001
	Communications book of Switchboard, (12 October 2000 - 29 January 2001) OPEN	
SB/6/5/5	Communications Book	2001
	Communications book of Switchboard, (7 February 2001 - 24 October 2001). OPEN	
SB/6/5/6	Communications Book	2004
	Communications book of Switchboard, (23 April 2004 - 11 October 2004). OPEN	
SB/6/5/7	Communications Book	1999-2000
	Communications book of Switchboard, (24 November 1999 - 4 September 2000). OPEN	

SB/7 **Reports** **1978-2006**

Reports produced by Switchboard regarding calls to the helpline, review of the service and structure of the organisation, (1978-1995)

OPEN

SB/7/1 **Reports** **1978-2006**

Reports produced by Switchboard, (1978-1995).

Includes:

- 'Five years on: a report about Gay Switchboard', (1978)
- 'Legal Report: an analysis of the legal calls received by London Gay Switchboard', (1981)
- 'Report of the Restructuring Committee', (July 1982)
- 'Project SIGMA: Selling safer sex', (c.1993)
- 'Interim organisational review report', (September 1995)
- 'Three Year Plan 1992-2002', (April 1999)
- 'Volunteering for London Lesbian and Gay Switchboard', Telephone Helplines Association Consultancy Service, (October 2001)
- 'Turing Systems Review Executive Summary', Accenture for LLGS, (30 November 2006)
- 'London Lesbian and Gay Switchboard in numbers', (2006)

OPEN

SB/8	Correspondence from Service Users	1977-2006
	Correspondence to Switchboard from those seeking help and advice, (1977-1990). CLOSED	
SB/8/1	Closed Correspondence	1977-1979
	Correspondence to Switchboard from those seeking help and advice, (25 May 1977 - 20 June 1979). CLOSED	
SB/8/2	Closed Correspondence	1980-1981
	Correspondence to Switchboard from those seeking help and advice, (1980-1981). CLOSED	
SB/8/3	Closed Correspondence	1982
	Correspondence to Switchboard from those seeking help and advice, (1982). CLOSED	
SB/8/4	Closed Correspondence	1983
	Correspondence to Switchboard from those seeking help and advice, (1983). CLOSED	
SB/8/5	Closed Correspondence	1984
	Correspondence to Switchboard from those seeking help and advice, (1984). CLOSED	
SB/8/6	Closed Correspondence	1985
	Correspondence to Switchboard from those seeking help and advice, (1985). CLOSED	
SB/8/7	Closed Correspondence	1986
	Correspondence to Switchboard from those seeking help and advice, (1986). CLOSED	

SB/8/8	Closed Correspondence	1987
	Correspondence to Switchboard from those seeking help and advice, (1987). CLOSED	
SB/8/9	Closed Correspondence	1988-1992
	Correspondence to Switchboard from those seeking help and advice, (1988-1992). CLOSED	
SB/8/10	Closed Correspondence	2005-2007
	Correspondence to Switchboard from those seeking help and advice, (2005-2007). CLOSED	

SB/9	General Correspondence	1975-2007
	General correspondence of Switchboard, (1975-2007) OPEN	
SB/9/1	General Correspondence	2005-2006
	General correspondence of Switchboard regarding their relationship with other organisations, public figures and supporters, (26 January 2005 - 1 August 2006) OPEN	
SB/9/2	General Correspondence	1978-1983
	General correspondence of Switchboard regarding their relationship with other organisations, public figures and supporters, (18 July 1978 - 8 August 1983) OPEN	
SB/9/3	Age of Consent Correspondence	1994
	Correspondence from MPs in reply to Switchboard's enquiry about age of consent for gay men, (1994)	
	MPs voted to lower the age of consent from 21 to 18 under the Criminal Justice and Public Order Act 1994. However Switchboard, and many MPs, campaigned to achieve full equality by lowering the age of consent for gay men to 16. OPEN	
SB/9/4	Correspondence with Other LGBT Organisations	1975-1999
	Correspondence between Switchboard and other LGBT organisations regarding general matters, (14 May 1975 - 27 December 1999) OPEN	
SB/9/5	Hoax Calls Correspondence	1983-1984
	Correspondence regarding hoax and homophobic calls to Switchboard, (22 February 1983 - 13 December 1984). OPEN	

SB/9/6	General Correspondence	1986-1989
	General correspondence mostly from students and other organisations asking for information from/about Switchboard, its services and the LGBT community, (16 December 1986 - 26 May 1989). OPEN	
SB/9/7	General Correspondence	1982-1987
	General correspondence of Switchboard regarding information about clubs, entertainment and support groups for gay men and lesbians, (15 March 1982 - 20 January 1987) OPEN	
SB/9/8	AIDS Correspondence	1983-1992
	General correspondence of Switchboard regarding enquiries about AIDS calls to the helpline and the seizing of safe sex posters by HM Revenue and Customs, (1983-1992) OPEN	
SB/9/9	General Correspondence	1978-1992
	General correspondence mostly from students and other organisations asking for information from/about Switchboard, its services and the LGBT community, (21 November 1978 - 1 June 1992). OPEN	
SB/9/10	General Correspondence	1983-1985
	General correspondence mostly from students and other organisations asking for information from/about Switchboard, its services and the LGBT community, (5 August 1983 - 15 February 1985). OPEN	
SB/9/11	Correspondence with Other LGBT Organisations	1978-1979
	Correspondence between Switchboard and other LGBT organisations regarding general matters, (1978-1979)	

OPEN

SB/9/12

General Correspondence

1975-2007

General correspondence mostly from students and other organisations asking for information from/about Switchboard, it's services and the LGBT community, (30 May 1975 - 5 April 2007)

OPEN

SB/10

Conferences

1975-2005

Papers regarding conferences both hosted and attended by Switchboard, (1975-2005)
OPEN

SB/10/1	Conferences Organised by Switchboard	1975-2005
	Papers regarding conferences both hosted and attended by Switchboard, (1975-2005). OPEN	
SB/10/1/1	Switchboards Conference	1975
	Correspondence regarding a conference organised by London Gay Switchboard in collaboration with Manchester, Glasgow, Birmingham, Bristol and Brighton Gay Switchboards, (17 June 1975 - 22 June 1975) OPEN	
SB/10/1/2	Gay Switchboards Conference	1978-1983
	Report 'A personal view' by Lionel Edwards following his attendance at the Gay Switchboards Conference in Brighton 1978, and papers from the National Association of Gay Switchboards Conference 1983, (June 1978 - May 1983) OPEN	
SB/10/1/3	Open Conference on AIDS	c.1986
	Papers of 'An open conference on AIDS (Acquired Immune Deficiency Syndrome)' organised by London Gay Switchboard and Gay News. Includes A4 poster advertising the event, conference programme, and circular regarding conference arrangements, (21 May [1986?]) OPEN	
SB/10/1/4	15th European Regional Conference of ILGA	1993
	Papers of the 15th European Regional Conference of the International Lesbian and Gay Association (ILGA) supported by London Lesbian and Gay Switchboard. Includes minutes of the core organising group, conference papers, and conference report, (27-31 December 1993). OPEN	

SB/10/1/5

**21st Century Queer Communities and
Information Conference**

2005

Conference report for the '21st Century Queer
Communities and Information Conference'
organised by London Lesbian and Gay
Switchboard, (26 February 2005)
OPEN

SB/10/2 Conferences Attended by Switchboard 1984-1986

Papers of conferences attended by Switchboard members, (1983-1986)

OPEN

SB/10/2/1 European AIDS Conference 1984

Programme for the European AIDS (Acquired Immune Deficiency Syndrome) Conference organised by the International Gay Association (IGA), (20-22 January 1984)

OPEN

SB/10/2/2 International Gay Youth Congress 1986

Circulars and papers regarding the International Gay Youth Congress in Oslo to be held in 1986, (October 1985)

OPEN

SB/10/2/3 Lesbian and Gay Aspects of Equal Opportunities 1986

Conference report from 'Lesbian and Gay Aspects of Equal Opportunities' organised by the Race Relations and Equal Opportunities Committee of West Midlands Country Council, (8 March 1986)

OPEN

SB/11 Fundraising Activities 1975-2014

Papers regarding fundraising and fundraising events in aid of Switchboard, (1975-2014)

OPEN

SB/11/1 Fundraising Events 1975-2014

Ephemera regarding Switchboard's fundraising events, (1975-2014). Includes:

- Circular regarding the 1st Anniversary celebrations at the Odyssey Club, (2 February 1975)
- Flyer, 'Benefit disco' at The Sols Arms, (19 April [1975?])
- Flyer, 'Gay Winter Fayre' at the University of London Union, (1975?)
- Letter regarding a benefit dance at Porchester Hall, (15 July 1975)
- Invitation, 'Benefit event', (20 September 1975)
- Leaflet (cartoon), 'Benefit event', Hammersmith Town Hall, (20 September 1975)
- Leaflet, 'Aladdin and his wonderful blow-lamp!' pantomime, (1978?)
- Leaflet, 'London's Gay Fun and Games' at Spring Gardens, (27 August [1979?])
- A4 Poster, 'Visconti's last masterpiece Ludwig', at The Screen on the Hill, (22 October [1981?])
- Flyer, 'Xmas Benefit', at the Embassy Club, (26 December [1982?])
- Flyer, 'Coming out – ready or not', a benefit for Lesbian Line and London Gay Switchboard, [1982?]
- Flyer, 'Showette!' at Theatre Space, (30 May [1982?])
- Flyer, '1982 Winter Fair' at Manning Hall, (1982)
- Flyer, 'First Million Calls!!!' at The Bell, [1982?]
- Flyer, 'The Autumn Ball', at Paradise, (16 October 1983)
- Flyer, 'Bank Holiday Benefit' at Paradise, (1 May 1983)
- Flyer, '10th anniversary party' at the Union Tavern, (3 March 1984)
- Programme, 'The Pink Hippo Ball' at the Hippodrome, (21 May 1984)
- Letter regarding the Pink Hippo Ball' at the Hippodrome, (21 May 1984)
- Flyer, 'Diorama Dance then March', (29 June

1984)

- Letter regarding the Diorama Dance then March', (7 August 1984)
- Newspaper cutting, 'Pretty Policeman's Ball' at Piccadilly Theatre (October 1984)
- Newspaper cutting, 'The Pretty Policeman's Ball', (23 October 1984)
- A3 poster, 'Pretty Policeman's Ball' at Piccadilly Theatre, (21 October 1984)
- Programme, 'Pretty Policeman's Ball' at Piccadilly Theatre, (21 October 1984)
- Flyer, 'The 2nd Pink Hippo Ball' at the Hippodrome, (10 June 1985)
- Programme, 'The 2nd Pink Hippo Ball' at the Hippodrome, (10 June 1985)
- Ticket, 'The Pretty Policeman's Ball' at Piccadilly Theatre, (10 November 1985)
- Programme, 'The Pretty Policeman's Ball', at the Piccadilly Theatre, (10 November 1985)
- Circular regarding The Pretty Policeman's Ball, (22 October 1985)
- Circular regarding volunteers for the Pretty Policeman's Ball, (1985?)
- Circular regarding a review of the Pretty Policeman's Ball, (1985?)
- Programme, 'La Cage Aux Folles', at the London Palladium, (2 May [1986?])
- Leaflet, 'La Cage Aux Folles', at the London Palladium, (2 May [1986?])
- Circular regarding previous fundraising events, (c.1986)
- Flyer, 'Before the Rocky Horror Show' at Limelight, (5 December 1986)
- Leaflet, 'The Rocky Horror Show', at the Wimbledon Theatre, (5 December 1986)
- Circular regarding the Rocky Horror Show at the Wimbledon Theatre, (c.1986)
- Ticket or Privilege card, 'Thursday Privilege Club', (October 1987)
- Postcard, 'Thursday' request to be added to mailing list, (1987?)
- Flyer, 'Thursday', (1987?)
- Privilege card application form for 'Thursdays', (1987?)
- Flyer, 'March of the Falsettos' at the Albany Theatre, (19 March [1987?])
- Flyer, 'Come cruising down the Thames on SS Mayflower Garden', (10 October 1988)
- Circular, 'Kit and the Window at the Lyric Theatre Hammersmith', (23 December 1988)

- Flyer, '2nd Cruise', (10 July 1989)
- Flyer, 'Stabat Mater' (12 October [?])
- Postcard, 'The Old Baron's Ball' at Watermelon, (21 November 1992)
- A4 poster, 'Strictly Glamorous', (21 February 1993)
- A4 sponsorship form, 'The Lycra London - Brighton Sponsored Cycle Ride', (12 June 1993)
- Postcard, 'Carry on Calling: 30 years of LLGS', (c.1994)
- Flyer, 'Desert Hearts: a lesbian love story', (31 July [1997?])
- A5 poster, 'Desert Hearts: a lesbian love story', (31 July [1997?])
- Flyer, 'Trash and Flash', (30 October [1998?])
- Circular, 'Women's Event', (7 March 1999)
- Letter regarding Switched On! at Her Majesty's Theatre, 25th anniversary event, (7 March 1999)
- A4 poster, 'Switched On! Girlz that rock your world!' at Her Majesty's Theatre, 25th anniversary event, (7 March 1999)
- A4 poster, 'Switched On!', 25th anniversary event, (7 March 1999)
- Circular, 'Switched On! Girlz that rock your world', 25th anniversary event, (7 March 1999)
- Leaflet, 'Switched On! Girlz that rock your world', (7 March 1999)
- Circular review of 'Dykes Night Out!', (April 1999)
- Flyer, 'Switched On! Girlz that rock your world!' at Her Majesty's Theatre, 25th anniversary event, (7 March 1999)
- Programme, 'Switched On! Girlz that rock your world!' at Her Majesty's Theatre, 25th anniversary event, (7 March 1999)
- Circular regarding 33rd anniversary celebrations at 1 Penton Street, (31 January 2007)
- Draft leaflet, 'Agenda' at The Pleasure Unit, (31 July 2007)
- A4 poster, 'Take Me Home' art exhibition at 319 Kennington Road, (26-29 June 2013)
- A4 poster, 40th anniversary celebrations, at the Waldorf Hilton, (6 March 2014)

OPEN

SB/11/2

Fundraising

1981-1999

Ephemera regarding small-scale fundraising for Switchboard, including raffles and bucket rattles,

(1981-1999). Includes:

- Four stickers for donation boxes, 'Thank you for your support', (n.d.)
- Sponsor form, 'Help find the some athletic supporters!' regarding Eric Eagle and David Sulkin who ran the London Marathon in aid of Gay Switchboard, (March 1981)
- Book of raffle tickets, 'Double Draw Raffle', (May 1982)
- Leaflet, 'Our 1,000,000th call could be worth a few noughts to you', (October 1982)
- Sticker on card, 'Gay Switchboard Appeal 1982', (1982)
- A4 poster, 'This establishment is an official sponsor of London Gay Switchboard', (1985)
- Document, 'Collecting box zones' listing venues where boxes are placed, (n.d.)
- Circular regarding 'Connections', (n.d.)
- Book of raffle tickets, 'Connections benefit prize draw', (November 1988)
- Circular regarding, 'Christmas Draw', (January 1991)
- Memo, 'Get out and about with fundraising', (n.d.)
- A4 poster, 'Brief encounter Christmas draw', (1997)
- Book of raffle tickets and circular, '25th Birthday Raffle', (December 1999)
- Circular regarding 'Connections', (n.d.)
- A4 poster, 'Bucket Rattle at Heaven, (n.d.)
- A4 poster, 'LLGS Christmas Draw', (n.d.)
- Circular regarding 'West London bucket rattle', (n.d.)
- Newsletter regarding collecting tins and a fundraiser at The Two Brewers, Clapham, (n.d.)
- A4 poster, 'Halloween Variety Night raffle', (n.d.)
- Christmas card donation form, (n.d.)
- Newspaper advert, 'A unique gift to your community at this time of year...', (n.d.)
- Newspaper advert, 'Help us help you...', (2006)

OPEN

SB/11/3

Fundraising Correspondence

1983-1985

Correspondence of Switchboard regarding fundraising events and benefits. Includes correspondence with Palace Pictures, Hippodrome, Stringfellows, Shaftesbury Theatre, Royal Vauxhall Tavern, Capital Gay, Alpha

Lodge, The Royal Oak, Lion Tamer Productions, George Melly, Kenny Everett, Bronski Beats, Gay News, Gay Times, Time Out, Harry Coen, Diorama Arts, Graham Chapman, The Cricketers, London Apprentice, Quintin's Club, Union Tavern, Clayhill Students Hostel, Star Disco, Heaven and Napoleons, (1983-1985).
OPEN

SB/11/4 Fundraising Correspondence 1983-1985

Correspondence of Switchboard regarding fundraising events and benefits, as well as on-off donations, (25 July 1975 - 7 February 1993).
OPEN

SB/11/5 Fundraising Appeals 1978-1982

Papers and correspondence regarding the 1978 Appeal, the 1981 'Gay Marathon Runners', and the 1982 Appeal of Switchboard, (November 1978 - April 1982).
OPEN

SB/11/6 Fundraising Correspondence 1983-1984

Correspondence of Switchboard regarding fundraising events and benefits, as well as on-off donations, (17 June 1983 - 19 December 1984).
OPEN

SB/11/7 18th Birthday Gala Dinner 1992

Correspondence and ephemera regarding Switchboard's 18th birthday Gala Dinner, (15 February - 27 May 1992)
OPEN

SB/11/8 Plaque: 'We Are Official Sponsors' 1983

Round ceramic plaque with pink centre, 'London Gay Switchboard: We are official sponsors 1983-1984', (1983).
OPEN

SB/12 Promotional Activities 1975-2015

Papers regarding the promotion of Switchboard, (1975-2015)

OPEN

SB/12/1 Volunteer Recruitment 1975-2008

Ephemera regarding the recruitment of new Switchboard volunteers, (1979-2007). Includes:

- Leaflet, 'Women, men, you know the number, why not join us today!', (February 1979)
- Postcard, 'Lesbians Phone Switchboard', (c.1998)
- Circular with postcard, 'Lesbians Phone Switchboard' attached, (c.1998)
- Leaflet, 'Why don't you volunteer for Lesbian and Gay Switchboard?', (c.1998)
- Leaflet, 'An Invitation', regarding Clause 28, (c.1990)
- Document, 'The story so far', (c.1990)
- Flyer, 'Do you know how to get rich, famous & successful?', (n.d.)
- Leaflet, '?', (1994)
- Leaflet, 'Some Questions Answered', (1995?)
- Leaflet, 'LLGS is now calling you', (c.1997)
- A4 poster, 'London Lesbian and Gay Switchboard is now calling you!', (1997)
- Newspaper advertisement, 'Volunteer Co-ordinator', (2006)
- Leaflet, 'London Lesbian and Gay Switchboard', (c.2007)
- Leaflet, 'Help us to help others', (2008?)
- Flyer, 'Calm words when you need them most', (n.d.)
- Magazine advertisement, 'Calm words when you need them most', (n.d.)

OPEN

SB/12/2 Safe Sex Advertising c.1986-2006

Ephemera produced by Switchboard regarding safe sex, (c.1986-2006). Includes:

- Leaflet, 'Lesbians HIV and Safer Sex', (n.d.)
- Business cards, 'Safer Sex: Some guidelines for gay men', (1986)
- Business cards, 'Safer Sex: Stay smart. Stay healthy', (c.1986)
- Leaflet, 'Rough sex, Safer sex', (n.d.)
- Photograph of London Underground

advertisement, 'It's said 1 in 10 people are gay, (n.d.)

- Newspaper advertisement, 'Questions about safer sex?', (2006)

OPEN

SB/12/3

Service Advertising

c.1975-2015

Ephemera created by Switchboard to advertise their services, (c.1975-2015). Includes:

- A5 poster, 'The 24 hour information + advice service for homosexual men + women', (c.1975)
- Newspaper advert, 'The only 24 hour telephone service for homosexuals', (c.1975)
- Newspaper advert, 'Gay Switchboard, 01-837-7324. 24 hour information service for gay men and women', (1977)
- Stickers, 'Information for homosexual men & women ring Gay Switchboard', (n.d.)
- Flyer, 'London Gay Switchboard: 24 hour information & advice for lesbians and gay men', (n.d.)
- Business cards, '24 hour telephone support service for gay men and women', (1982)
- A5 poster, 'Information and help service for homosexual men and women', (n.d.)
- A5 poster, 'the 24-hour information + advice service for homosexual men + women', (n.d.)
- Address labels, 'London Gay Switchboard', (n.d.)
- Photocopy of newspaper advertisement, 'Gay Switchboard the only 24 hour service for homosexuals', (n.d.)
- Stickers, 'London Gay Switchboard', (n.d.)
- Magazine cartoon, 'Hello London Gay Switchboard', (n.d.)
- Business cards, 'Yes, we can', (1986)
- Stickers, 'London Lesbian and Gay Switchboard', (n.d.)
- Business card, 'Yes we can', (n.d.)
- Stickers, 'London Lesbian and Gay Switchboard', (n.d.)
- Business cards, 'London Lesbian and Gay Switchboard', (n.d.)
- Business cards, 'London Lesbian and Gay Switchboard', (n.d.)
- Greetings card, 'From everyone at London Lesbian and Gay Switchboard, (n.d.)
- Greetings card, 'Greetings from London Lesbian and Gay Switchboard', (n.d.)

- A4 poster of a float containing images of volunteers and a large pink phone, (n.d.)
 - Stickers, 'I donated to LLGS', with rainbow heart, (n.d.)
 - Stickers, 'London Lesbian & Gay Switchboard', with rainbow background, (n.d.)
 - Stickers, 'LLGS' with phone pad logo, (n.d.)
 - Oversized laminated stickers, 'Calm words when you need them most' pop art design, (n.d.)
 - Large round stickers, 'London Lesbian and Gay Switchboard', (n.d.)
 - Postcards, 'I [heart] LLGS' in red, purple, green, light blue, dark blue, orange and yellow, (c.2012)
 - Business cards, 'I [heart] LLGS' in blue and yellow, (c.2012)
 - Greetings cards, 'Season's Greetings from all of us at LLGS', (c.2012)
 - Cartoon, 'Celebrate 40 years of LLGS', (2014)
 - Business cards, 'Switchboard LGBT+ helpline', (2015)
- OPEN**

SB/12/4 Features and Articles 1984-1985

Papers regarding interviews, articles and other promotional pieces about Switchboard, (1984-1985). Includes:

- Transcript of Femi representing Gay Switchboard on the Brian Hayes show, LBC radio, (8pp) (6 March 1984)
- Report by Simon Callow on Switchboard with Femi and David, (5pp) (c.1985)
- Article, 'About us', (2pp) (n.d.)

OPEN

SB/12/5 Talks 1985-1990

Notebook recording groups and clubs Switchboard representatives were invited to speak at. Includes date, group name, speaker, date of event, other info/follow up, (17 September 1985 - 20 June 1990).

OPEN

SB/12/6 Press Officer Files 1991-2000

Correspondence and papers of the Press Officer of Switchboard, including press log sheets, (6 June 1991 - 20 November 2000).

OPEN

SB/12/7

Press Releases

1975-2007

Press releases of Switchboard, (1975-2007)

- Gays days and nights, May 1975
- New Address and Appeal, October 1977
- Phones Closes, c.1977
- [Overview of Gay Switchboard], c.1977
- [Overview of Gay Switchboard], c.1978
- Money worries again, June 1978
- Statement on the PIE trial, c.1978
- Apathy and prejudice, November 1983
- Answering the demands of the next ten years, August 1984
- AIDS, May 1984
- Roy's summer madness raises £2000, October 1985
- [Providing a 24 hour service over Christmas and New Year], c.1985
- Switchboard gets a new name for the new year, January 1986
- Lesbian film for Switchboard benefit, July 1986
- Recruitment drive for unemployed people to join as volunteers, June 1986
- Switchboard becomes a charity, c.1986
- Lesbian Film for Switchboard Benefit, July 1986
- [General overview of LLGS], November 1995
- [General thanks for support], November 1995
- Masseurs raffle for Switchboard, c.1996
- [Overview of LLGS], December 1996
- All we know is what we're told, June 1996
- [Refusal of lottery funding], c.1997
- [23rd birthday], February 1997
- Neil Underwood running London Marathon, c.1997
- First ever government minister to visit, c.1997
- Organisation receives national recognition, c.1997
- Benefit for LLGS at the Fringe, September 1997
- Halloween weekend fundraiser, October 1997
- Britain's top gay models offer their services, December 1997
- National Volunteers Week, (1998)
- LLGS celebrates, March 1999
- Switchboard West End show, c.1999
- Switched On: Girls who rock your world, March 1999

- [Section 28], c.2000
- National volunteer week, June 2000
- Volunteering at LLGS, June 2000
- Benefit concert, September 2000
- The Laramie Project, c.2006
- Queen's Award for Voluntary Service, June 2007
- Charity telephone helpline targets in mobile phone hoax, October 2006
- Challenging the LGB Future, c.2007
- Equality for the purses of LGBT charities, March 2007
- Awards to volunteers support the lesbian and gay community in London, c.2007
- Challenges facing charities in the next ten years, c.2007.

OPEN

SB/12/8 Invitations to Speak 1984-1992

Correspondence regarding invitations for a member of Switchboard to speak at the meetings of groups and other organisations, (1984-1992)

OPEN

SB/12/9 Letters of Support 1991-2000

Correspondence from famous and influential people pledging their support to Switchboard, (1991-2000)

OPEN

SB/12/10 T-shirts (n.d.)

T-shirts advertising Switchboard and its services, (n.d.). Includes:

1. 'Calm words when you need them most', dark pink, XL
2. 'Switchboard', light pink, M
3. 'Calm words when you need them most', dark pink, S
4. 'I [heart] LLGS', black, XL
5. 'Call me', Medium pink, XL
6. 'Celebrating 35 years helping you out', dark pink, M
7. 'Switchboard', black, XL
8. 'LLGS;' [apron], orange, one size

OPEN

SB/12/11

Objects

c.1990-2010

Objects used by Switchboard for promotional purposes, (n.d.). Includes:

1. Blue biro pen advertising Lesbian and Gay Switchboard and Terrence Higgins Trust, (c.1990)
2. Green biro pen advertising Lesbian and Gay Switchboard and Terrence Higgins Trust, (c.1990)
3. White biro pen advertising Lesbian and Gay Switchboard and Terrence Higgins Trust, (c.1990)
4. Pink whistle on a cord of pink rope, (c.2000)
5. Pink lanyard, 'Mitsubishi Motors are proud to support London Lesbian and Gay Switchboard', (c.2000)
6. White rubber wrist band, '#LLGS40', (c.2010)
7. White rubber wrist band, '#LLGS40', (c.2010)
8. Black rubber wrist band, '#LLGS40', (c.2010)

OPEN

SB/12/12

AIDS and HIV Mini-Posters

c.2000

Posters produced by Switchboard with Metrothrust and UK Coalition of People Living with HIV and AIDS raising awareness about people living with infection and disease, (c.2000). Includes:

1. 'I'm positive I don't need a halo'
2. 'I'm sure it said ALL welcome Jane!'
3. 'Positively fabulous...'
4. 'Who is positive? Who wouldn't you sleep with?'

OPEN

SB/12/13

Badges

c.1982-1985

Badges produced by Switchboard to promote their services and fundraising initiatives, (c.1982-1985)

- Large triangle badge, pink with a black border, handmade, (n.d.)
- Small round badge, 'Gay Switchboard Appeal 1982', white with pink quotation marks and black writing, (1982)
- Medium round badge, 'ello, 'ello, 'ello...The Pretty Policeman's Ball 85', black with pink and

white writing, (1985)

- Small round badge, white with a blue triangle and pink border, two gold safety pin through the triangle, (n.d.)*

- Small round badge, white with a black triangle and pink border, two gold safety pin through the triangle, (n.d.)*

[* The use of safety pins possibly allude to the 'hanky code' as a way of identifying that a person was into safe sex, as well as being a symbol of safe sex following the outbreak of AIDs in the 1980s. Blue triangles were used to identify gay men, whereas black identified lesbians].

OPEN

SB/12/14	Original Artworks by Birch	c.1977
	Original cartoons by Birch used by Switchboard, (c.1977)	
	OPEN	
SB/12/15	Banners	(n.d.)
	Two banners used by Switchboard to promote their services, (c.2000)	
	1. 'Lesbian and Gay Switchboard', white banner with pink writing, plastic material, (c.2000).	
	2. 'Calm words when you need them most', white banner with pink writing, plastic material, (c.2000).	
	3. 'Supporting London Lesbian and Gay Switchboard has never been easier', white banner with pink writing, plastic material, (c.2000).	
	OPEN	
SB/12/16	Posters	1989-2012
	Posters produced by Switchboard to promote the service, (1989-2012). Includes:	
	1. 'Low risk isn't no risk. Lesbians HIV and safer sex', 1992	
	2. 'Keep talking safer sex', c.1989	
	3. 'Lesbian? Gay? Switchboard needs you!', c.1995	
	4. '15th regional European conference', International Lesbian and Gay Association, 1993	
	5. 'Suck. No one is known to have caught HIV	

- from being sucked off or sucking someone off', c.1991
6. 'An exhibition of lesbian and gay safer sex posters from around the world in celebration of the life of Mike Rhodes and in recognition of World Aids Day. Wank. You won't catch HIV from being wanked off or wanking someone else off.', 1991
 7. 'Low risk isn't no risk. Lesbians HIV and safer sex', 1992
 8. 'My friend is positive I love her', c.1992
 9. 'We are family, we care for each other', c.1992
 10. 'My friend is positive I love him', c.1991
 11. 'He is positive we love him', c.1992
 12. 'The game is on: an afternoon with Mark Gatiss & friends', including signed copies, c.2011 [3 copies]
 13. 'Take control! Make a will', c.1999
 14. 'Switchboard needs you!', c.2000
 15. Laminated poster: 'Calm words when you need them most' [Male version], c.2012
 16. Laminated poster: 'Your Switchboard needs you', c.2012
 17. Laminated poster: 'Calm words when you need them most' [Female version], c.2012
 18. Laminated poster: 'I need something fulfilling in my life' c.2012

OPEN

SB/12/17 Branded Stationary (n.d.)

Branded stationary of Switchboard, (n.d.).

Includes:

- Gay Switchboard A5 headed paper
- Gay Switchboard A4 headed paper
- London Gay Switchboard A4 headed paper
- London Gay Switchboard A6 headed compliments slip
- London Lesbian and Gay Switchboard A4 headed paper

OPEN

SB/12/18 Mobile Phone Costume (n.d.)

Black felt pullover mobile phone costume with a keypad and 'London Lesbian and Gay Switchboard' on the front and 'Celebrating 35 years helping you out' on the reverse, (n.d.)

OPEN

SB/13

Photographs

**c.1975-
2010**

Photographs of Switchboard volunteers and events, (c.1975-2010)

- | | | |
|------------------|--|--------------------|
| SB/13/1 | 1970s Photographs | c.1975-1979 |
| | Photographs of Switchboard volunteers probably taken in the 1970s, (c.1975-1979) | |
| SB/13/1/1 | Group Picture, Switchboard Offices | 1977 |
| | Black and white photograph of a group of ten men, probably Switchboard volunteers, posed in a stairwell of a building, possibly the Switchboard offices, (31 May 1977) (Credit: Bob Workman) | |
| | OPEN | |
| SB/13/1/2 | March with Switchboard Banner | (n.d.) |
| | Black and white photograph of a protest march with two participants carrying a 'London Gay Switchboard banner', (n.d.) (Credit: Unknown) | |
| | OPEN | |

SB/13/2	1980s Photographs	c.1980-1989
	Photographs of Switchboard volunteers and events probably taken in the 1980s, (c.1980-1989).	
SB/13/2/1	Volunteers	c.1981-1984
	Black and white photographs of Switchboard volunteers in the office and at social events probably taken in the 1980s, (c.1981-1984). Includes:	
	<ol style="list-style-type: none"> 1. Three telephonists at work 2. Three telephonists at work 3. Three telephonists at work 4. Three telephonists at work 5. Telephonist at work 6. Three telephonists at work with other volunteers in the background 7. Two telephonists at work 8. Telephonist at work 9. Telephonist at work whilst smoking 10. Mark Lemington reading an article 'money matters', 1983 11. Volunteer at a type writer 12. Telephonist at work 13. Telephonist at work 14. Paul Senior reading, 1981 15. Portrait of Bob Harris 16. Portrait of Helen Jenkins, 1984 17. Two men in the foreground of a gathering in a park 18. One woman, dressed in a hat and sunglasses, in the foreground of a gathering in a park 	
SB/13/2/2	[Pantomime?]	c.1985
	Colour photographs of a Switchboard [?] pantomime [?], (c.1985)	
	<ol style="list-style-type: none"> 1. Two performers on stage 2. Three performers on stage 3. One performer on stage 4. Four performers on stage 	
	OPEN	

SB/13/2/3

Volunteers and Talks

c.1985

Black and white photographs of Switchboard volunteers and talks, (c.1981). Includes:

1. Telephonist at work, credit: Robert Workman
2. Telephonist at work
3. David Seligman discussing a document with a volunteer
4. David Seligman discussing a document with a volunteer
5. Portrait of David Seligman
6. David Seligman looking at papers
7. David Seligman and another man at two typewriters
8. Volunteer completing a form
9. Martin Johnson, Pamda and Claude Coppersmith listening to a talk, 1981
10. John Rossington, Barris Boxall and David Jonkorson listening to a talk, 1981
11. George Loach, Andy Davis and Alan Clarke listening to a talk, 1981
12. Unidentified man delivering a talk
13. Unidentified man delivering a talk
14. Two telephonists at work, credit: Robert Workman

OPEN

SB/13/2/4

Performers

c.1985

Black and white photographs of performers [at a Switchboard event?], (c.1985). Includes:

1. Paul Gambaccini
2. Ruth Sheen and an unidentified performer
3. Maggie Steed
4. Miriam Margolyes
5. Liz Smith
6. Simon Callow
7. Jimmy Somerville
8. Simon Fanshawe
9. Two unidentified female performers
10. One unidentified female performer
11. One unidentified female and one unidentified male performer
12. Two unidentified male performers
13. One unidentified female and one unidentified male performer
14. One unidentified female performer.

OPEN

SB/13/2/5	[Pentonville Road?]	c.1985
	<p>37 colour slides of the interior of a building in disrepair, possibly the Switchboard offices on Pentonville Road, London, (c.1985)</p> <p>OPEN</p>	
SB/13/2/6	Various	c.1980
	<p>7 black and white photographs taken by Switchboard of various subjects, (c.1980). Includes:</p> <ol style="list-style-type: none"> 1. Person sitting in a wheel chair under an umbrella holding up a placard which reads 'Gay Vegetarians'. 2. Volunteer on the phone in Switchboard's offices. 3. Volunteer on the phone in Switchboard's offices. 4. Unidentified march near Hyde Park Corner, heading north from Victoria station. 5. Unidentified street scene with a man holding a video camera. 6. Three men laughing. 7. Unidentified march on The Mall. <p>OPEN</p>	
SB/13/2/7	Performers	c.1982
	<p>Black and white photographs of performers [at a Switchboard event?] on stage and backstage, (c.1982). Includes:</p> <ol style="list-style-type: none"> 1. Hywel Jones and Barry Smith at Punch and Judy, Gay Switchboard's Millionth Call Party, (21 November 1982) (Credit: Bob Workman) 2. Heaven American Gala Evening, Switchboard Benefit, (27 May 1982) (Credit: Richard Goodman). 3. Chic to Chic cabaret, Heaven American Gala Evening, Switchboard Benefit, (27 May 1982) (Credit: Richard Goodman). 4. Seventeen photographs of unknown performers on stage, (n.d.) (Credit: Bob Workman) <p>OPEN</p>	

SB/13/3	1990s Photographs	c.1990-1999
	<p>Photographs of Switchboard volunteers and events probably taken in the 1990s, (c.1990-1999).</p> <p>OPEN</p>	
SB/13/3/1	Volunteers	c.1997
	<p>Black and white photographs of four Switchboard volunteers in various poses, (c.1997). Includes:</p> <ol style="list-style-type: none"> 1. Group shot of four volunteers ('Anthony, Denroy, Julie and Yraggael') in the Switchboard office. 2. 'Anthony', middle aged white male volunteer at a computer. 3. 'Denroy', young black male volunteer at a computer. 4. 'Julie', young white female volunteer at a computer. 5. 'Yraggael', young white male volunteer at a computer. 6. 'Anthony', middle aged white male volunteer on the telephone. 7. 'Denroy', young black male volunteer on the telephone. 8. 'Julie', you white female volunteer on the telephone. 9. 'Yraggael', young white male volunteer on the telephone. 10. Contact sheet 11. Contact sheet 12. Contact sheet <p>OPEN</p>	
SB/13/3/2	[Anniversary Celebrations?]	c.1997
	<p>Colour photographs of an [anniversary?] celebration in the Switchboard office, (c.1997)</p> <p>OPEN</p>	
SB/13/3/3	Volunteers	c.1995
	<p>Colour photographs of volunteers in the Switchboard office, (c.1995)</p> <p>OPEN</p>	

SB/13/3/4 Events and LGBT Pride c.1990-1999

Colour photographs of [Switchboard volunteers?] at LGBT Pride [London?] and social events, (c.1990-1999)

OPEN

SB/13/3/5 Volunteers c.1990-1999

Passport photographs of Switchboard volunteers some with names written on the reverse, (c.1990-1999)

OPEN

SB/13/4	2000s Photographs	c.2000-2009
	Photographs of Switchboard volunteers and events taken in the 2000s, (c.2000-2009). OPEN	
SB/13/4/1	Pride in London	2001
	Colour photographs and printed images of Switchboard volunteers at LGBT Pride in London, (c.2001) OPEN	
SB/13/4/2	Pride in London	2002
	Colour printed images of Switchboard volunteers at LGBT Pride in London and another event, (c.2002) OPEN	
SB/13/4/3	Events and Pride	2006
	Colour printed images of Switchboard volunteers at LGBT Pride in London, the Mayor of London's Pride event and another event held near Tower Bridge, (c.2006) OPEN	
SB/13/4/4	Pride in London	2009
	Colour printed images of Switchboard volunteers at LGBT Pride in London, (c.2009) OPEN	
SB/13/4/6	Pride in London	2009
	Digital colour photographs of Switchboard volunteers at Pride in London and events following the main parade, (2009). OPEN. Digital material only	
SB/13/4/7	Pride in London	2007
	Digital colour photographs of Switchboard volunteers at a Pride event, (2007) (Credit: Helen Maybanks). OPEN. Digital material only	

SB/13/4/8

Buckingham Palace

2007

Digital colour photographs of a group of four Switchboard volunteers outside Buckingham Palace, (2007) (Credit: Helen Maybanks).
OPEN. Digital material only

SB/13/5	2010s Photographs	c.2010-2019
	Photographs of Switchboard volunteers and events taken in the 2010s, (c.2010-2019). OPEN	
SB/13/5/1	2010s Photographs	2010
	Colour printed images from Pride in London, L2A bike ride, Pride run, Walk for Life and a bucket rattle in Victoria Station, (2010) OPEN	

SB/14 Newsletters and Histories 1975-2004

Press releases, internal and external newsletters, and histories of Switchboard, (1975-2004).

SB/14/1 Internal Newsletters 1975-2001

Internal newsletters of Switchboard including 'Gay Switchboard Newsletter', 'London Gay Switchboard Women's Newsletter', 'Newsletter', 'Switchboard Newsletter', 'VADA', 'Varda', 'LLGS News' and 'Switchboard News', (1975-2001)

Gay Switchboard Newsletter

- Issue 1, December 1975
- Issue 2, February 1976
- Issue 3, March 1976
- No.1, August 1976
- Newsletter, n.d.

London Gay Switchboard Women's Newsletter

- July 1976

Newsletter

- Issue 1, February 1988
- Issue 2, April 1988
- Issue 3, July 1988
- Issue 4, August 1988
- Issue 5, November 1988

Switchboard Newsletter

- January 1995

VADA/Varda

- Volume 1, Issue 1, March 1996
- Volume 1, Issue 3, April 1996
- Issue 4, April 1996
- Issue 5, May 1996
- Issue 6, May 1996
- Issue 7, May 1996
- Issue 8, June 1996
- Issue 9, June 1996
- Issue 10, July 1996
- Issue 11, July 1996
- Issue 14, September 1996
- Issue 15, September 1996
- Issue 16, October 1996
- Issue 17, November 1996

- Issue 18, December 1996
- Issue 19, January 1996
- February 1996
- March 1996
- November 1997
- December 1997
- February 1998
- March 1998
- April 1998
- May 1998
- June 1998
- August 1998
- November 1998
- December 1998
- February 1999
- March 1999
- November 1999
- January/February 2000
- April/May 2000
- May 2001

LLGS Newsletter

- Volume 1, Issue 2, June 2004
- Volume 1, Issue 3, November 2004

Switchboard News

- Volume 1, Issue 2, April 2005
- Volume 1, Issue 2, June 2005
- Volume 1, Issue 3, August 2005
- October 2005
- Volume 1, Issue 4, November 2005

OPEN

SB/14/2

External Newsletters

1981-2001

Newsletter sent to Switchboard supporters including 'Newsboard' and 'LLGS News', (1981-2001)

Newsboard

- c.1985
- 'Switchboard Christmas', n.d.
- 'The Phone Room', c.1981
- 'Welcome', c.1981
- 'Sing if you're glad to be gay?', c.1981
- 'The appeal of the decade', c.1982
- 'Gay Pride', c.1983
- 'The Pretty Policeman's Ball', c.1984
- 'The Next Ten Years', c.1984
- 'Lesbian and Gay Pride, n.d.

- Pretty Policeman's Ball, c.1985

Appeal News

- 'Put Your Money Where Our Mouth Is', 1982

LLGS News

- Volume 1, Issue 1, July 1999

- Volume 1, Issue 2, November 1999

- Spring 2001

OPEN

SB/14/3

Histories

1989-2000

Histories of Switchboard, most consisting of histories of individual volunteers, (1989-2000).

Include:

- Printed oral history, 'Dudley Cave, interviewed in May 1987 by Paul Marshall', photocopied extract from 'Walking After Midnight: Gay men's life stories, (19pp) (1989)

- Obituary, 'Denis Lemon', by Peter Madders, (1p) (28 July 1994)

- Autobiography extract, 'Lucky Dudley and Gay Switchboard', (3pp) (n.d.)

- Concise info sheets: 'Early Years', '40th Anniversary', 'Supporting the Gay Community', 'Fundraising', and 'AIDS Campaign', (5pp)

[2000?]

OPEN

SB/14/4

Carry on Calling DVD

2004

DVD 'Carry on Calling' produced by Switchboard regarding the history of the organisation, (2004)

APPLY TO ARCHIVIST

SB/15	Partnerships	1975-2011
	Papers regarding partnerships and proposed partnerships between Switchboard and other organisations, (1975-2011) OPEN	
SB/15/1	London Gay Men's HIV Prevention Programme	2007-2010
	Reports and papers of the London Gay Men's HIV Prevention Programme (LGMHPP). The LGMHPP was founded in 2001. It was funded by a pan-London consortium of Primary Care Trusts. Their aim was to commission HIV prevention services for gay and bisexual men across the capital to effectively target those at risk and reduce duplication of services, (2007-2010) OPEN	
SB/15/2	London Gay Men's HIV Prevention Programme	2006-2007
	Minutes and papers of the London Gay Men's HIV Prevention Programme (LGMHPP). The LGMHPP was founded in 2001. It was funded by a pan-London consortium of Primary Care Trusts. Their aim was to commission HIV prevention services for gay and bisexual men across the capital to effectively target those at risk and reduce duplication of services, (2006-2007) OPEN	
SB/15/3	National Association of Gay Switchboards	1975-1984
	Correspondence, conference papers and minutes of NAGS, the National Association of Gay Switchboards. Includes correspondence with regional gay switchboards, (7 May 1975 - 15 December 1984) OPEN	
SB/15/4	Helplines Association	2011
	Certificate of membership awarded to London Lesbian and Gay Switchboard from the Helplines Association, (2011) OPEN	

SB/15/5	Agreements	1991-2005
	<p>Agreement between Switchboard and other organisations, (1991 - 2 August 2005). Includes:</p> <ul style="list-style-type: none"> - Proposal for service contract with Riverside Health HIV/GUM Clinical Group, (1991) - Meeting with Rainbownetwork.com, (9 January 2000) - Agreement between the Consortium of Lesbian, Gay and Bisexual Voluntary and Community Organisations' regarding fundraising, (October 2004). - Agreement with Andrew Billington and Caroline Ellis regarding sexual health training, (18 April 2005). - Agreement with Croydon Primary Care Trust regarding sexual health training, (2 August 2005). <p>OPEN</p>	
SB/15/6	National AIDS Council	1986-1987
	<p>Papers of the National AIDS Council, (1986-1987). Includes:</p> <ul style="list-style-type: none"> - Memorandum of Association, (1987) - Draft budget, (1987/1988) <p>OPEN</p>	
SB/15/7	PRIDE in London	1986-2007
	<p>Papers regarding PRIDE in London and Switchboard's involvement in the event. Includes:</p> <ul style="list-style-type: none"> - Circular regarding PRIDE (1986) - Minutes of Switchboard PRIDE Info Tent Committee, (1993) - Map of Brockwell Park PRIDE stands and tents, (1993) - Summary of responses from the PRIDE questionnaire, (1994) - Minutes of Switchboard PRIDE meeting, (2 June 1995) - Circular regarding Switchboard volunteers at PRIDE, (1997) - Flyer, 'PRIDE London' (30 June [1998?]) - Flyer, 'Become part of Europride!!!', (c.1998) - Programme, 'PRIDE London Rally', (2005) - PRIDE London, Stall holders information sheet, (2005) 	

- PRIDE London, Stall allocation map, (2005)
 - Flyer, 'LLGS at Europride', (1 July 2006)
 - Circular regarding an informal meeting of Turing Partnership volunteers and staff at Europride, (8 June 2006)
 - Invitation for the Mayor's EuroPride reception, (27 June 2006)
 - Briefing pack, Pride London, (30 June 2007)
- OPEN**

SB/15/8 Joint Publications c.1992-1994

Papers regarding joint publications between Switchboard and other organisations or individuals, (c.1992-1994)

OPEN

SB/15/9 Pan London HIV/AIDS Providers Consortium 1994-1995

Report, 'AIDS Funding Audit 3: An analysis of current and changing patterns of funding of HIV/AIDS work in London with particular reference to pan-London voluntary sector services and with recommendations for improved practice', Pan London HIV/AIDS Providers Consortium, (November 1995)

OPEN

SB/15/10 Pan London HIV Prevention Programme 2008

Report: 'Draft plan for the LLGS's Telephone Helpline Workstream of the Pan London HIV Prevention Programme' including correspondence about the plan, (28 September 2008 - 8 October 2008)

OPEN

SB/15/11 Turing Project 2004-2007

Correspondence and reports regarding funding and review of phase two of the Turing Project implemented by Switchboard in collaboration with other helplines, (2004-2007).

OPEN

SB/15/12 Turing Project 2005-2007

Correspondence and reports regarding the Turing Project implemented by Switchboard in

collaboration with other helplines, (2005-2007).
OPEN

SB/15/13 Winter Fair 1982 1981-1982

Correspondence regarding the Switchboard, Campaign for Homosexual Equality and London Friend 'Winter Fair' held at the University of London Union, Saturday 27 February 1982, (21 October 1981 - 1 March 1982).
OPEN

SB/15/14 AIDS Consortium 1998

Report concerning the 'Consortium Policy Bank' sent by the Pan London HIV/AIDS Providers Consortium to all member organisations, (12pp) (5 February 1998).
OPEN

SB/15/15 Masseurs Project (n.d.)

Summary of the stipulations of the HEA in exchange for providing bridging funding for the Masseurs Project, (n.d.)
OPEN

SB/16	Press Cuttings Regarding Switchboard	1973-2009
	Press cuttings regarding Switchboard the LGBT helpline, (1973-2009). OPEN	
SB/16/1	Press Cuttings	1973-1979
	Press cuttings regarding fundraising, services and promotion of Switchboard, (1973-1979) OPEN	
SB/16/2	Press Cuttings	1980-1989
	Press cuttings regarding fundraising, services and promotion of Switchboard, (1980-1989) OPEN	
SB/16/3	Press Cuttings	1990-1999
	Press cuttings regarding fundraising, services and promotion of Switchboard, (1990-1999) OPEN	
SB/16/4	Press Cuttings	2000-2009
	Press cuttings regarding fundraising, services and promotion of Switchboard, (2000-2009) OPEN	
SB/16/5	Scrapbook	1983-1984
	Scrapbook of press cuttings regarding fundraising, services and promotion of Switchboard, (1983-1984) OPEN	
SB/16/6	Press Cuttings	1978-1981
	Press cuttings regarding fundraising, services and promotion of Switchboard, (1978-1981) OPEN	

SB/18	FROGS, Friends of Gay Switchboard	1981-2002
	Papers of FROGS, Friends of Gay Switchboard, (1981-2002).	
	OPEN	
SB/18/1	FROGS Minutes and Reports	1985-1992
	Minutes and reports of the Friends of Gay Switchboard, (30 June 1985 - 24 September 1992).	
	OPEN	
SB/18/2	FROGS Accounts	1983-1991
	Accounts of the Friends of Gay Switchboard, (1983-1991).	
	OPEN	
SB/18/3	FROGS Articles of Association and Incorporation	1985-1995
	Articles of Association 1985, and Certificate of Incorporation 1995 of the Friends of Gay Switchboard, (1985-1995).	
	OPEN	
SB/18/4	FROGS Returns to Companies House	1985-1992
	Returns to Companies House of the Friends of Gay Switchboard, (1985-1992).	
	OPEN	
SB/18/5	FROGS Register of Directors, Secretaries, Members and Shares	1983-1986
	Registers of directors, secretaries, members and shares of the Friends of Gay Switchboard, (1983-1986).	
	OPEN	
SB/18/6	FROGS Correspondence	1981-2002
	Correspondence of the Friends of Gay Switchboard, (1981-2002).	
	OPEN	

SB/18/7 **FROGS Fundraising** **(n.d.)**

Fundraising leaflets of the Friends of Gay
Switchboard, (n.d.).

OPEN

SB/18/8 **FROGS Stationery** **(n.d.)**

Stationery, including badges, used by the
Friends of Gay Switchboard, (n.d.).

OPEN

SB/19

Dudley Cave

1939-2010

Papers of Dudley Cave, a founding member of Switchboard as well as the Lesbian and Gay Bereavement Project, (1939-2010).

OPEN

SB/19/1	Personal Items	1941-2010
	Personal items belonging to Dudley Cave, including diaries, photographs, diving license, passport and oral history transcript, (1941-2010). OPEN	
SB/19/1/1	Engagement Diaries	1973-1979
	Engagement diaries belonging to Dudley Cave, (1973-1979). OPEN	
SB/19/1/2	Engagement Diaries	1981- 1989
	Engagement diaries belonging to Dudley Cave, (1981- 1989). OPEN	
SB/19/1/3	Engagement Diaries	1990-1997
	Engagement diaries belonging to Dudley Cave, (1990-1997). OPEN	
SB/19/1/4	Soldier's Service and Pay Book	1941
	Soldier's Service and Pay Book belonging to Dudley Cave, (1941). OPEN	
SB/19/1/5	Driving license	(n.d.)
	Driving license belonging to Dudley Cave, (n.d.). OPEN	
SB/19/1/6	British Passports	1955-1984
	Three British passports belonging to Dudley Cave, (1955-1984). OPEN	
SB/19/1/7	Membership Cards	1947-1949
	Membership cards for the Society of Cinema Managers of Great Britain and Ireland belonging to Dudley Cave, (1947-1949) OPEN	

SB/19/1/8	Oral History Transcript	c.2010
	<p>Transcript of an oral history interview with Dudley Cave, regarding his school days, his work as a cinema manager, the Second World War and his time as a prisoner of war in Thailand/Burma, the gay scene in London after the war including the gay liberation movement, the Intergroup, and The Lesbian and Gay Bereavement Project, (c.2001).</p> <p>OPEN</p>	
SB/19/1/9	Scrapbook: Cinemas	1948-1952
	<p>Scrapbook regarding the Sudbury Odeon Cinema Club for Boys and Girls where Dudley Cave was Assistant Manager, and the Gaumont Cinema Children's Club in Watford where Cave was House Manager, (1948-1952)</p> <p>OPEN</p>	
SB/19/1/10	Correspondence: Cinemas	1941-1962
	<p>Correspondence regarding Dudley Cave's employment and pay by Odeon Theatres, the North West London Theatre Control Association, North East Metropolitan Regional Hospital Board, the Board of the South West Metropolitan Regional Hospital, and London Borough of Haringey. Also includes a handwritten address book labelled 'Empress of Asia', (1941-1962).</p> <p>OPEN</p>	
SB/19/1/11	Photographs	1980-1999
	<p>Photographs and negatives of Dudley Cave, (c.1980-1999)</p> <p>OPEN</p>	
SB/19/1/12	Press Cuttings	1975-1996
	<p>Press cuttings about general topics including discrimination, media, health, Roze Rimple and freemasonry, (1975-1996).</p> <p>OPEN</p>	
SB/19/1/13	Press Cuttings	1981-1995
	<p>Press cuttings about Dudley Cave's partner,</p>	

Bernard, (1981-1995).

OPEN

SB/19/1/14

Press Cuttings

1974-1995

Press cuttings labelled 'Personal cuttings' regarding Cave's work with Switchboard, the Unitarian Church and the Lesbian and Gay Bereavement Project, his experiences as a PoW in Singapore and Thailand/Burma, and LGBT rights, (1974-1995)

OPEN

SB/19/2	Second World War	1939-1998
	Papers regarding Dudley Cave's service in the Second World War, (1939-1998) OPEN	
SB/19/2/1	Ephemera	1939-1950
	Ephemera from WW2 and immediately after: Advert for Pirate cigarettes; Air Raid Warden's appointment card; Fuel ration tokens, 1950; Blank form to be signed by prisoners of war, (c.1939-1950) OPEN	
SB/19/2/2	Press Cuttings	1995
	Press cuttings labelled 'VE and VJ 50' regarding anniversary celebrations of Victory in Europe Day and Victory in Japan Day (1995) OPEN	
SB/19/2/3	Press Cuttings	1984-1998
	Press cuttings regarding Queer Remembrance Day and Group Captain DJ Mountford, Assistant Secretary of the Royal British Legion's opposition to gay rights. Also includes articles about Dudley's long-term relationship with Bernard Williams (1984-1998) OPEN	

SB/19/3	Prisoner of War	1976-1999
	Papers regarding Dudley Cave's time as a prisoner of war and his search for reconciliation in later life, (1976-1999) OPEN	
SB/19/3/1	Articles	1996-1998
	Articles and a letter to the Gay Times regarding Dudley's attempts to reconcile with his former Japanese guards, and gay soldiers in the army, (1996-1998) OPEN	
SB/19/3/2	Correspondence	1999
	Correspondence with TV and Radio companies regarding Dudley's visit to Thailand, (1999) OPEN	
SB/19/3/3	Burma Campaign Fellowship Group	1995-1997
	Burma Campaign Fellowship Group including incomplete runs of journals, publications, minutes, and membership records, (1995-1997) OPEN	
SB/19/3/4	Press Cuttings	1988
	Press cuttings regarding the Buddhist Temple built by Nagase Takashi on the banks of the River Kwai in memory of those who died in the vicinity during the war which Dudley went to the opening of, and his subsequent visit to Japan for a peace ceremony. Includes four black and white photographs of the ceremony in Japan, (1988) OPEN	
SB/19/3/5	Diary	1993
	Handwritten diary/account of Dudley's visit to Kanchanaburi, Thailand, called 'Quest for Spring Camp', (1993) OPEN	

SB/19/3/6

Press Cuttings

1976-1997

Press cuttings regarding the bridge across the river Kwai, reconciliation, and Cave's visits to Myanmar, Singapore and Japan, (1976-1997).

OPEN

SB/19/4	Unitarian Church	1972-2006
	Papers regarding Dudley Cave's involvement with the Unitarian Church, (1972-2006) OPEN	
SB/19/4/1	Account of Visit to Thailand	1987
	Account of Dudley's visit to Thailand, written for the Golders Green Unitarian Church newsletter, (May 1987) OPEN	
SB/19/4/2	Articles	1966-1998
	Articles and letters by Dudley published mainly in The Inquirer, newsletter of the Unitarian and Free Church, regarding The Lesbian and Gay Bereavement Project and coming out, (1966-1998) OPEN	
SB/19/4/3	Press Cuttings	1967-2006
	Press cuttings regarding abortion, church events, sexism, homosexuality, amnesty and religion in schools, (1967-2006) OPEN	
SB/19/4/4	Press Cuttings	1972-1996
	Press cuttings regarding the Unitarian Church, Golders Green, Intergroup and attitudes of the church to LGBT people, (1972-1996) OPEN	

SB/19/5	Lesbian and Gay Bereavement Project	1978-1998
	Papers regarding Dudley Cave's involvement with the Lesbian and Gay Bereavement Project, (1978-1998) OPEN	
SB/19/5/1	Volunteer ID card	c.1985
	'Authorized Bereavement Volunteer' ID card, Dudley Cave, (c.1985) OPEN	
SB/19/5/2	Leaflet	c.1990
	Leaflet advertising the services of the Lesbian and Gay Bereavement Project, (c.1990) OPEN	
SB/19/5/3	Log Sheets	1987-1998
	Log Sheets for the Lesbian and Gay Bereavement Project, all completed by Dudley, and telephone list of help organisations, (9 March 1987 - 28 July 1998) OPEN	
SB/19/5/4	National Funerals College	1995
	National Funerals College, press release regarding privatization of a crematorium, list of honorary consultants and a circular about the 'Dead Citizens Charter', (1995) OPEN	
SB/19/5/5	Acetates	1994
	Acetate sheets used in a presentation by the Lesbian and Gay Bereavement Project, (1994) OPEN	
SB/19/5/6	Press Cuttings	1978-1996
	Press cuttings regarding the Lesbian and Gay Bereavement Project, (1978-1996) OPEN	

SB/19/5/7

Press Cuttings

(n.d.)

Press cuttings regarding the Lesbian and Gay
Bereavement Project, (n.d.)

OPEN

SB/19/6	Gay Switchboard	1973-1998
	Papers regarding Dudley Cave's involvement with London Gay Switchboard, (1973-1998) OPEN	
SB/19/6/1	Correspondence	1993-1998
	Correspondence with members of Parliament regarding the age of consent, rights of lesbian and gay people, and other social issues, (1993-1998) OPEN	
SB/19/6/2	Bank Account Application	1973
	Application to open a bank account with Midland Bank for 'Gay Switchboard', (21 December 1973) OPEN	
SB/19/6/3	Membership Cards	1985-1997
	London Lesbian and Gay Switchboard membership cards belonging to Dudley Cave, (1985-1997) OPEN	
SB/19/6/4	Triangle Badge	(n.d.)
	Pink triangle pin badge, symbol of Gay Pride, (n.d.) OPEN	
SB/19/6/5	Press Cuttings	1978-1996
	Press cuttings regarding Switchboard, (1978-1996) OPEN	