Courses - bursaries

We are delighted to offer a number of fully-funded places on our courses each term. If you are

interested in learning with us, and in need of financial aid, this scheme could support you.

To apply for a bursary please complete both sides of this form, and read the following guidance:

* To make sure as many people as possible can benefit from bursaries, applicants can only receive funding for one course, once a term.
* Applicants can apply for a funded place on any course the Institute runs.
* Applications must be made at least two weeks before the start of the course.
* Priority will be given to those who are seeking asylum, or have been granted refugee status, in the UK.
* Priority will be given to applicants who reside in the three boroughs local to the Institute - the City of London, Tower Hamlets and Hackney. Residents of other boroughs are still invited to apply.
* Priority will be given to applicants who are in receipt of state benefits (applicants who only receive Child Benefit are not eligible), who have low income (of £250 per week or less), or who are registered unemployed (but do not receive state benefits).
* Applicants who do not meet these criteria, but feel they can demonstrate why they need financial support, are encouraged to apply.
* Students in full-time, further or higher education are not eligible for bursary places. Students are eligible for concessionary fees on our courses.

Application Form for funded places on courses

**Your name:**

**Phone number:**

**Email:**

**Course you would like to attend [Please include the course's title, date and time]:**

**Course you would like to attend if you first choice is not possible [Please include the course’s title, date and time]:**

1. Please tick any of the following statements that apply [Please attach copies of documents demonstrating your eligibility to your application]:

	* + I am seeking asylum, or have been granted refugee status, in the UK.
		+ I receive state benefits
		+ I am registered unemployed but I do not receive state benefits
		+ I have an income of £250 per week or less
2. If you do not meet the above criteria, please explain why you need financial support to attend your course:
3. To help your application, please tell us why you want to attend this course:
4. Please share any other information you think would help us to support you in your application and/or when attending your course:
5. How did you hear about the bursary scheme?

 ☐ Website ☐ Brochure or leaflet

 ☐ Social media ☐ Bishopsgate Institute staff

 ☐ Word of mouth ☐ Other

Signature:

If you have any questions about this form, or would like to find out more information, please feel free to contact our Box Office via enquiries@bishopsgate.org.uk. We’re happy to help.

When you have completed this form, please forward it to enquiries@bishopsgate.org.uk or
Bishopsgate Institute, 230 Bishopsgate, London EC2M 4QH along with any supporting documents.