

# Courses - bursaries

We are delighted to offer a number of fully-funded places on our courses each term. If you are interested in learning with us, and in need of financial aid, this scheme could support you.

To apply for a bursary please complete both sides of this form, and read the following guidance:

- To make sure as many people as possible can benefit from bursaries, applicants can only receive funding for one course, once a term.
- Applicants can apply for a funded place on any course the Institute runs.
- Applications must be made at least two weeks before the start of the course.
- Priority will be given to those who are seeking asylum, or have been granted refugee status, in the UK.
- Priority will be given to applicants who reside in the three boroughs local to the Institute - the City of London, Tower Hamlets and Hackney. Residents of other boroughs are still invited to apply.
- Priority will be given to applicants who are in receipt of state benefits (applicants who only receive Child Benefit are not eligible), who have low income (of £250 per week or less), or who are registered unemployed (but do not receive state benefits).
- Applicants who do not meet these criteria, but feel they can demonstrate why they need financial support, are encouraged to apply.
- Students in full-time, further or higher education are not eligible for bursary places. Students are eligible for concessionary fees on our courses.

## Application Form for funded places on courses

**Your name:**

**Phone number:**

**Email:**

**Course you would like to attend [Please include the course's title, date and time]:**

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**Course you would like to attend if your first choice is not possible [Please include the course's title, date and time]:**

1. Please tick any of the following statements that apply [Please attach copies of documents demonstrating your eligibility to your application]:

- ☐ I am seeking asylum, or have been granted refugee status, in the UK.
- ☐ I receive state benefits
- ☐ I am registered unemployed but I do not receive state benefits
- ☐ I have an income of £250 per week or less

2. If you do not meet the above criteria, please explain why you need financial support to attend your course:

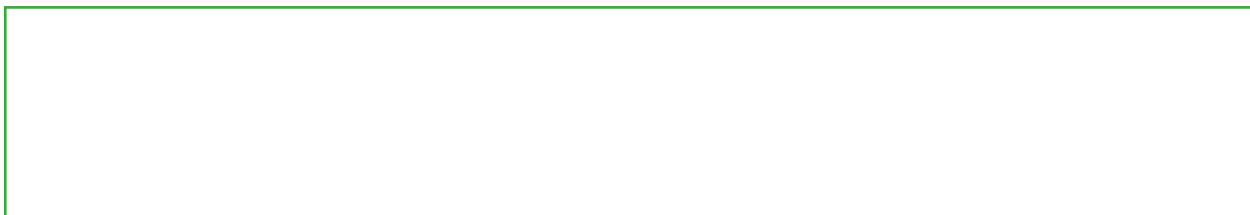
3. To help your application, please tell us why you want to attend this course:

4. Please share any other information you think would help us to support you in your application and/or when attending your course:

5. How did you hear about the bursary scheme?

- |  |  |
|--|--|
| <input type="checkbox"/> Website       | <input type="checkbox"/> Brochure or leaflet         |
| <input type="checkbox"/> Social media  | <input type="checkbox"/> Bishopsgate Institute staff |
| <input type="checkbox"/> Word of mouth | <input type="checkbox"/> Other                       |

**Signature:**



If you have any questions about this form, or would like to find out more information, please feel free to contact our Box Office via [enquiries@bishopsgate.org.uk](mailto:enquiries@bishopsgate.org.uk). We're happy to help.

When you have completed this form, please forward it to [enquiries@bishopsgate.org.uk](mailto:enquiries@bishopsgate.org.uk) or Bishopsgate Institute, 230 Bishopsgate, London EC2M 4QH along with any supporting documents.

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